

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Committee Meetings and Work-sessions

Enclosed is the Proposed RSB meeting calendar for FY19-20. The schedule is presented for your review and/or to make changes on the meeting dates.

Yupiiit School District
Regional School Board of Education Meetings

3rd Thursday Meeting Date	2nd Monday Agenda Deadline	2nd Wednesday Packet Info & Reports due @ 8:00 AM	2nd Friday Packets Distributed
July 18, 2019	July 8, 2019	July 9, 2019	July 12, 2019
August 15, 2019	August 5, 2019	August 6, 2019	August 9, 2019
September 19, 2019	September 9, 2019	September 10, 2019	September 13, 2019
October 17, 2019	October 7, 2019	October 8, 2019	October 11, 2019
November 21, 2019	November 11, 2019	November 12, 2019	November 15, 2019
December 19, 2019	December 9, 2019	December 10, 2019	December 13, 2019
January 16, 2020	January 6, 2020	January 7, 2020	January 10, 2020
February 20, 2020	February 10, 2020	February 11, 2020	February 14, 2020
March 19, 2020	March 9, 2020	March 10, 2020	March 13, 2020
April 16, 2020	April 6, 2020	April 7, 2020	April 10, 2020
May 21, 2020	May 11, 2020	May 12, 2020	May 15, 2020
June 18, 2020	June 8, 2020	June 9, 2020	June 12, 2020

BB 9320(a) Regular Meetings: The Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting. The local media shall be provided with an annual calendar of regular Board meetings and shall be notified of any changes to the calendar. The Board shall hold 1 regular meeting on the **3rd Thursday of each month**. Unless changed by the Board, regular meetings shall be held at 11:00 AM at the School Library. Notice of regular meetings shall be posted at least three days prior to the meeting. ****not scheduled on 3rd Thursday**

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Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent

Re: Approval of Agenda

The Administration recommends the approval of the Agenda for May 16, 2019.



Yupiit School District

The Mission of the Yupiit School District is to educate all children to be successful in any environment.



Regional Board Members

Akiachak

Akiak

Tuluksak

Willie Kasayulie, Chairman
Samuel George, Treasurer
Robert Charles, Board Member

Ivan M. Ivan, Vice Chairman
Moses Owen, Board Member

Peter Gregory SR, Board Secretary
Moses Peter, Board Member

Committee Meetings and Work-sessions

10:30 AM - Create Board meeting schedule for FY19-20

Agenda (beginning at 1:00 PM)

Regional Board of Education Meeting

LOCATION: Tuluksak, Alaska **DATE:** May 16, 2019

- I. Call to Order
- II. Roll Call
- III. Invocation
- IV. Recognition of Guests
- V. Approval of Agenda
- VI. Approval of Minutes: April 18, 2019
- VII. Correspondence:
- VIII. Action Items:
 - A. 3rd Reading of FY20 Budget
 - B. 3rd Reading of 2017-2018 Policy Updates
 - C. Akiak Math Teacher Job Description
 - D. Akiak Science Teacher Job Description
 - E. Akiak Middle School Generalist
 - F. Resignations
 - G. Proposed RSB Meeting Schedule for FY2019-2020
 - H. Pet Policy
 - I. Water & Sewer Contracts:
 - 1. Akiachak
 - 2. Akiak
 - 3. Tuluksak
 - J. Electric Contracts:
 - 1. Akiachak
 - 2. Akiak
 - K. Hiring Process

IX. Executive Session:

X. Reports:

A. Attendance Report:

B. School Reports

1. Akiachak

2. Akiak

3. Tuluksak

C. Curriculum/Instruction Director's Report

D. Special Education and Assessment Director's Report

E. Business and Finance Report

F. Federal/State Programs Report

G. Maintenance & Operations Report

H. Technology Director Report

I. Superintendent's Report

XI. Board Travel/Info:

XII. Public Comments

XIII. Board Comments

XIV. Next Regular Meeting: June 20, 2019

XV. Adjournment

Yupiit School District

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Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent

Re: Approval of Minutes

The Administration recommends the approval of the minutes for April 18, 2019.

Yupiit School District

Box 51190 Akiachak, AK 99551 (907) 825-3600 Fax (877) 825-2404

Regional School Board

Akiachak

Willie Kasayulie, Chairman
 Samuel George, Treasurer
 Robert Charles, Board Member

Akiak

Ivan M. Ivan, Vice Chairman
 Moses Owen, Board Member

Tuluksak

Peter Gregory SR, Secretary
 Moses Peter, Board Member

Minutes of the Yupiit School District Regional Board of Education

Held: March 19, 2019
 Village: Akiachak, Alaska

<p>Call to Order</p> <p>Roll Call</p> <p>Invocation</p> <p>Recognition of Guests</p> <p>Approval of Agenda</p>	<p>Akiak Yupik Dancers</p> <p>I. Call to Order: Chairman Willie Kasayulie called the regular meeting of the Regional School Board to order at</p> <p>II. Roll Call: Present:</p> <p>Willie Kasayulie, Chairman Ivan Ivan, Vice Chairman Samuel George, Treasurer Peter Gregory, Secretary Moses Owen, Board Member Robert Charles, Board Member Moses Peter, Board Member</p> <p>III. Invocation: Moses Owen rendered the invocation</p> <p>IV. Recognition of Guests: Cassandra Bennett, John Stackhouse, Stacey Wilson, Teresa Cox, Sharene Craft, Carl Chamblee and Kaylin Charles</p> <p>V. Approval of Agenda: Administration presented the Yupiit School District Regional School Board Agenda for approval.</p> <p>Motion by Ivan Ivan, Seconded by Moses Owen to approve the agenda as presented. Motion passed.</p> <p>VI. Approval of Minutes: The Administration recommended the approval of the Minutes doe March 19, 2019, Regular RSB meeting and</p>
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<p>Continue – Approval of Minutes</p>	<p>March 27, 2019, Special RSB meeting minutes. This is presented for approval.</p> <p>1. March 19, 2019 Motion by Sam George, Seconded by Robert Charles to approve the Regular RSB meeting minutes for March 19, 2019 as presented. Motion passed.</p> <p>2. March 27, 2019 Motion by Robert Charles, Seconded by Ivan Ivan to approve the Special RSB meeting minutes for March 27, 2019. Motion passed.</p>
<p>Correspondence</p>	<p>VII. Correspondence: none</p>
<p>Action Items</p>	<p>VIII. Action Items</p> <p>A. Meritain Health Opt out Plan John Stackhouse, Business Manager handed out the Meritain Health Opt out Plan for discussion and approval.</p> <p>Motion by Ivan Ivan, Seconded by Moses Peter to approve the Meritain Health Opt out Plan. Motion passed unanimously.</p> <p>B. 2nd Reading of FY20 Budget The Administration recommended the approval of the 2nd Reading of the FY20 Budget. This was presented for approval.</p> <p>Motion by Ivan Ivan, Seconded by Sam George to approve the 2nd Reading of FY20 Budget. Motion passed unanimously.</p> <p>C. 2nd Reading of 2017-2018 Policy Updates The Administration recommended the approval of the 2nd Reading of the 2017-2018 Policy Updates. This was presented for approval.</p> <p>Motion by Moses Owen, Seconded by Robert Charles to approve the 2nd Reading of the 2017-2018 Policy Updates. Motion passed unanimously.</p> <p>D. Annual Bilk Fuel Bid The administration recommended approving the award of the bulk fuel bids to Crowley for #1 Heating Oil, Gasoline and Propylene Glycol at the total amount of \$304,297.36. This was presented for approval.</p> <p>Motion by Ivan Ivan, Seconded by Robert Charles to approve the Bulk Fuel Bid to Crowley for #1 Heating Oil, Gasoline and Propylene Glycol at the approximate amount of \$304,297.36. Motion passed unanimously with 7-0 votes.</p> <p>Make sure that Crowley use quality fuel and not old fuel.</p> <p>E. MOA Chris McDonald The administration recommended the approval of the MOA for Chris McDonald to provide speech therapy services to special education</p>

<p>Continue – Action Items</p>	<p>students and speech curriculum at the approximate amount of \$24,770.00 from August 15, 2019 to May 15, 2020. This was presented for approval.</p> <p>Motion by Sam George, Seconded Ivan Ivan to approval the MOA for Chris McDonald.</p> <p>Motion by Sam George, Seconded by Ivan Ivan to amend the motion to ass an addendum to the MOA’s to approve with provision if students are eligible under HIS, add provision to be added to make effort to come to the sites. Motion passed unanimously.</p> <p style="text-align: center;">F. MOA Doug Wesson</p> <p>The Administration recommended the approval of the MOA for Doug Wesson to provide school psychology services to Yupiit School District at the approximate amount of \$25,480.00 from August 15, 2019 to May 15, 2020. This is presented for approval.</p> <p>Motion by Sam George, Seconded by Moses Peter to approve the MOA doe Doug Wesson. Motion passed unanimously.</p> <p style="text-align: center;">G. MOA Gretchen Stich</p> <p>The Administration recommends the approval of the MOA for Gretchen Stich to provide speech therapy services to special education students and speech curriculum at the approximate amount of \$22,170.00 from August 15, 2019 to May 15, 2020. This was presented for approval.</p> <p>Motion by Sam George, Seconded by Robert Charles to approve the MOA for Gretchen Stich. Motion passed unanimously.</p> <p style="text-align: center;">H. MOA JoAnn Domko</p> <p>The Administration recommended the approval of the MOA for Jo Ann Domko to provide speech therapy services to special education students and speech curriculum at the approximate amount of \$17,340.00 from August 15, 2019 to May 15, 2020. This was presented for approval.</p> <p>Motion by Sam George, Seconded by Moses Owen to approve the MOA for JoAnn Domko. Motion passed unanimously.</p> <p style="text-align: center;">I. Resignations</p> <p>The Administration recommended the approval of the resignations for Nhung Dinh, English Language Arts (ELA) for Akiachak School, effective end of the school year; and Sharene Craft, K-12 Principal for Tuluksak School. This was presented for approval.</p> <p>Motion by Sam George, Seconded by Robert Charles to approve the resignations. Motion passed.</p> <p style="text-align: center;">J. New Hires</p> <p>The Administration recommended the approval of New Hires for Mindi Burford, Special Ed Coordinator/Curriculum Coordinator for FY2019-2020; Brandon Haborley, K-12 Principal for Akiak School for FY2019-</p>
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<p>Continue – Action Items</p>	<p>2020; Steve Bellande, K-12 Counselor for Akiak School for FY2019-2020; Paul Gilbert, K-12 Principal for Akiachak School for FY2019-2020; Marshall Talbott, VocEd Teacher for Akiachak School for FY2019-2020; Susan Loraine, Special Ed Teacher for Tuluksak School for FY2019-2020; Daphne Matz, Special Ed Teacher for Tuluksak School for FY2019-2020; and Juli Schroeder, K/1st Grade Teacher, Akiak School for FY2019-2020. This was presented for approval.</p> <p>Motion by Sam George, Seconded by Robert Charles to approve the new hires as recommended by Administrations. Motion passed. (see above list).</p>
<p>Executive Session</p>	<p>IX. Executive Session A. Other Matters</p> <p>We need a motion to go into an Executive Session.</p> <p>Motion by Sam George, Seconded by Moses Owen to go into an executive session at 3:36 PM. Motion passed.</p> <p>Motion by Robert Charles, Seconded by Sam George to get out of an executive session at 5:08 PM. Motion passed.</p>
<p>Recess</p>	<p>Recess was called for by Chairman Kasayulie. Reconvened at 5:18 PM</p> <p>Motion by Robert Charles, Seconded by Sam George to approve the new agreement as discussed during the executive session. Motion passed.</p>
<p>Reports</p>	<p>XII. Reports:</p> <p>B. Attendance Report:</p> <p>C. School Reports: The Administrator’s reports were presented for review and information.</p> <ol style="list-style-type: none"> 1. Akiachak: Cody Burnham’s report was reviewed. 2. Akiak: Teresa Cox’ report was reviewed. 3. Tuluksak: Sharene Craft’s report was reviewed. <p>D. Curriculum/Instruction Director’s Report: Patricia Hutcherson’s report was reviewed.</p> <p>E. Special Education and Assessment Director’s Report: Stacey Wilson’s report was reviewed.</p> <p>F. Business & Finance Report: John Stackhouse’ report was reviewed.</p> <p>G. State/Federal Programs Report: Kaylin Charles’ report was reviewed.</p> <p>H. Maintenance & Operations Report: Judy Anderson’s report was reviewed.</p> <p>I. Technology Director’s Report:</p> <p>J. Superintendent’s Report: Cassandra Bennett’s report was reviewed.</p>

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Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Correspondence - none

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Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Action Item A.

The Administration recommends the approval of the 3rd and final Reading of the FY20 Budget.

Yup'it School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Finance Committee FY 19-20 Budget 15% Reduction in Revenue Adjustments for Consideration

Before enacting any cut the Board needs to review the strategic plan, Mission Statement, Vision Statement, Values, and Strategic Goal Areas. This is to ensure that decisions taken by the District continue to support this long-term plan regardless of the level of funding.

Mission Statement

To educate all children to be successful in any environment.

Vision Statement

All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yup'ik language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yup'ik and speak their language, and the curriculum and instruction is based in Yup'ik values and traditions. Our community members, elders, parents and students feel ownership in our schools

Values

Love for Children, Spirituality, Sharing, Humility, Hard Work, Respect for Others and Their Property, Cooperation, Family Roles, Knowledge of Family Tree, Hunter Success, Domestic Skills, Knowledge of Language, Avoid Conflict, Humor, Respect for Land, Respect for Nature

Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

The Board of Directors tasked the administration with developing a second budget scenario that identifies what actions the District would take if faced with a 15% drop in revenue or

corresponding increases to required, additional expenses.

State Fiscal Situation

- \$2.5 Billion annual deficit in State Spending.
- Education is the second highest cost center for State Government
- Flat Funding reduces available funds due to increasing operational costs

The purpose of this exercise is to create a strategic list that the Board would implement in a step-by-step fashion, if needed. A 15% reduction would remove over \$900K from the YSD Budget. If changes in revenue or required expenses create a \$900K deficit, then the steps would be implemented, in order of priority, one at a time until revenue/expenses are again balanced. Hopefully, we will not experience a 15% reduction.

After much consideration and attention, the committee established the following priorities to guide the budget creation process.

- Highest Priority should be given to the following:
 - Instructional staff
 - In-service/training
 - Benefits
 - Housing
 - Recruitment
 - High need position recruiting incentives
 - Student Success
 - Curriculum and Instruction
 - Staff Training
 - Instruction Materials
 - Student Activities
 - Technology
 - Clean and safe school and housing
 - Custodians
 - Maintenance
 - PA System
- Lowest Priority should be given to the following:
 - Travel
 - RSB
 - Staff
 - Sports
 - Non-grant funded
 - Staff
 - Tech Interns
 - Classified prep time
 - Vacant positions

- DO Staff cuts (reduce days/hours/positions)
- Secretary days
- Classified Aide days
- Other
 - New vehicles
 - Housing costs

Based on the above priorities:

- Finance Committee established the importance to preserve certified instructional staff above classified and non-instructional staff.
- Finance Committee established the importance of preserving maintenance personnel and spring 2019 order to go on barge (\$320,000) for summer painting, housing repairs and furniture.
- Finance Committee established the importance of scheduling full-time positions when the student needs justify the work over the possibility of serving students with part-time positions.
- Finance Committee established a commitment to maintain specialty student programs in our schools including a school counselor, Excel Program and Voyage,
- Finance Committee established a commitment to not touch the CTE budget.
- Finance Committee established a commitment to not touch SPED or SPED paras.

Scenario A – Governor’s proposed 25% reduction to base student allocation

- Likelihood of passing – very remote
- Deficit under this scenario: 1.7M
- Changes required to close the deficit:
 - Eliminate all student activities \$200,000
 - Reduce certificated/classified staff by 15-20 personnel \$1.5M

The cuts under Scenario A are so extreme that we would not be able to operate as a traditional school district.

Scenario B – 15% reduction to base student allocation

- Likelihood of passing – low
- Deficit under this scenario: \$900K
- Changes required to close the deficit:

PRIORITY	EXPENSE	SAVINGS
1	Reduce Tech Director position to Tech Coordinator	\$40,000
2	Combine SPED and Curriculum position and	\$160,000

	eliminate Curriculum Director position	
3	Reduce Yupiit Director position to Yupiit Coordinator	\$100,000
4	Reduce/eliminate Tech Interns at all sites	\$10,000/\$30,000
5	Reduce Secretaries from 197 to 188 days	\$10,000
6	Reduce Classified Aides from 184 to 174 days	\$20,000
7	Introduce Opt out plan for Health care (\$6k to \$16K per employee that elects to Opt Out)	\$0 to \$300,000
8	Freeze all non-grant travel	\$250,000
9	Increase teacher rent by \$100 per month, per unit	\$50,000
10	Increase Employee Health care contribution \$100 per month	\$115,000
11	Limit/Freeze summer maintenance hires	\$10,000/\$30,000
12	Reduce custodians at all sites	\$25,000/\$75,000
13	Reduce all non-essential supplies	\$75,000/\$200,000
14	Reduce 1 classified FTE in Tuluksak	\$100,000
	Reduce maintenance techs at all sites	\$125,000
15	Eliminate all student activities	\$200,000
16	Introduce Subsistence calendar from 170 to 152 (State waiver required)	\$400,000
17	OR fill deficit with Fund Balance	\$886,000

Scenario C – 5% reduction to base student allocation

- Likelihood of passing – high
- Deficit under this scenario: \$500K
- Changes required to close the deficit:

PRIORITY	EXPENSE	SAVINGS
1	Reduce Tech Director position to Tech Coordinator	\$40,000
2	Combine SPED and Curriculum position and eliminate Curriculum Director position	\$160,000
3	Reduce Yupiit Director position to Yupiit Coordinator	\$100,000
4	Reduce Tech Interns at all sites	\$30,000
5	Reduce Secretaries from 197 to 188 days	\$10,000
6	Reduce Classified Aides from 184 to 174 days	\$20,000
7	OR fill deficit with Fund Balance	\$500,000



YUPIIT SCHOOL DISTRICT

Revenue Budget

3rd

FY 2019-2020 Proposed Budget

		FY 2019 Budget	FY 2020 Budget	Revised Budget Change
FUND 100: School Operating				
	Enrollment Projection	441 + 2	464	
	State Foundation	5,288,898	5,188,922	(99,976)
	SB142	128,114	-	(128,114)
	Pupil Transportation	882	882	-
	Impact Aid (Federal)	4,000,269	3,562,334	(437,935)
	Other State Revenue(PERS/TRS)	667,388	379,711	(287,677)
	Other State Revenue (Quality School)	25,064	26,233	1,169
	Other State Revenue (BAG -Erate)	25,915	25,915	-
	E-rate Revenue	1,543,890	1,543,890	-
	Transfer to Food/Housing Fund	(500,000)	(500,000)	-
	FY18-19 Carryover (10% limit)	500,000	500,000	
	Other Revenue*	15,000	15,000	-
	FUND TOTAL	11,695,421	10,742,887	(952,533)
FUND 255: Food Service				
	Adult Lunch Revenue	45,000	45,000	-
	Other Local Revenue			
	Food Service (State)	373,000	371,500	(1,500)
	Transfer from the General Fund	100,000	100,000	-
	FUND TOTAL	518,000	516,500	(1,500)
FUND 390: Employee Housing				
	Local Revenues	280,000	350,000	70,000
	Transfer from the General Fund	400,000	400,000	-
	FUND TOTAL	680,000	750,000	70,000
	TOTAL REVENUE	12,893,421	12,009,387	(884,033)



Yupit School District

Expenditure Summary by Function

3rd

FY 2019-2020 Proposed Budget

		FY 2019	Proposed	
Function		Budget	FY 2020	Increase
			Budget	(Decrease)
100	Instruction	3,628,028	3,349,255	(278,773)
200	Special Education Instruction	699,359	959,147	259,788
220	Special Education Support	319,849	181,895	(137,953)
300	Support Services - Students	-	-	-
320	Support Services - Student (Guidance)	338,671	315,704	(22,967)
350	Support Services - Instruction	2,428,732	2,062,653	(366,079)
400	School Administration	464,735	431,494	(33,241)
	Sub Total Instruction	7,879,373	7,300,148	(579,225)
450	School Administration Support	142,484	139,791	(2,693)
511	School Board	224,329	214,523	(9,806)
512	District Administration	281,300	262,590	(18,709)
550	District Administration Support	546,617	488,904	(57,712)
600	Maintenance & Operations	1,986,548	2,080,217	93,669
700	Student Activities	201,124	-	(201,124)
	Sub Total Admin/O&M	3,382,401	3,186,025	(196,377)
	Sub Total Inst/Admin/O&M	11,261,774	10,486,173	(775,602)
900	Transfers			-
552	Food Service	100,000	100,000	-
558	Employee Housing	400,000	400,000	-
	Fund Balance	-	-	-
	Sub Total Transfers	500,000	500,000	-
	Sub Total General Fund	11,761,774	10,986,173	(775,602)
790	Food Services Fund	600,000	590,726	(9,274)
600	Employee Housing Fund	530,000	521,208	(8,792)
	TOTAL EXPENSES	12,891,774	12,098,107	(793,667)
	TOTAL REVENUE	12,893,421	12,009,387	
	OVER/UNDER	1,646	(88,720)	



Yupiiit School District

Combined Expenditure Summary

3rd

FY 2019-2020 Proposed Budget

				Proposed
Combined				FY 2019
Account Code		Description	Comments	Budget
Regular Instruction				
100.000.100..	315	Cert-Teacher		1,786,933.00
100.000.100..	323	NonCert-Aides		277,102.50
100-000-100	329	Substitute and Temporary		0.00
100.000.100..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		825,614.20
100.000.100..	367	TRS On Behalf		116,120.90
100.000.100..	368	PERS On Behalf		30,485.27
100.000.100..	390	Travel Allowance		0.00
100.000.100..	410	Professional		0.00
100.000.100..	420	Staff Travel		0.00
100.000.100..	433	Communications		0.00
100.000.100..	440	Other Purchased Svs (Meter Rental; copier maintenance)		0.00
100.000.100..	450	Supplies/Material/Media		0.00
100.000.100..	510	Equipment		0.00
Total	100	Regular Instruction		3,036,255.87
				3,036,255.87
Tribal (Bilingual/Bicultural) Instruction				
100.000.120..	321	Non Cert - Director/Coor/Mgr		70,000.00
100.000.120..	322	Tribal Liason		0.00
100.000.120..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		28,000.00
100.000.120..	366	PERS On Behalf		4,634.00
100.000.120..	390	Travel Allowance		0.00
100.000.120..	410	Professional & Technical		0.00
100.000.120..	420	Staff Travel		0.00
100.000.120..	450	Supplies/Material/Media		0.00
Total	120	Bilingual/Bicultural Instruction		102,634.00
				102,634.00
Career Tech Instruction				
100.000.160..	315	Cert-Teacher		154,847.00
100.000.160..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		53,138.80
100.000.160..	368	TRS On Behalf		2,379.29
100.000.160..	420	Staff travel		0.00
100.000.160..	450	Supplies/Material/Media		0.00
Total	160	Career Tech Instruction		210,365.09
				210,365.09
Special Education				
100.000.200..	315	Cert-Teacher		462,466.36
100.000.200..	323	NonCert-Aides		184,808.88
100.000.200..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		258,910.10

						Proposed
Combined						FY 2019
Account Code		Description			Comments	Budget
100.000.200..	367	TRS On Behalf				37,988.32
100.000.200..	368	PERS On Behalf				14,973.29
100.000.200..	420	Travel Allowance				0.00
100.000.220..	450	Supplies/Material/Media				0.00
Total	200	Special Education				959,146.94
						959,146.94
Special Education Instruction - Support Svcs						
100.000.220..	314	Cert - Director/Coord/Mgr				93,635
100.000.220..	324	Non-Cert Support Staff				6,037
100.000.220..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)				37,454
100.000.220..	365	TRS On Behalf				16,770
100.000.220..	368	PERS On Behalf				400
100.000.220..	390	Travel Allowance				27,600
100.000.220..	410	Professional & Technical Services				-
100.000.220..	420	Staff Travel				-
100.000.220..	425	Student Travel				-
100.000.220..	450	Supplies				-
100.000.220..	490	Dues & Fees				-
100.000.220..	510	Equipment				-
Total	220	Special Education Instruction - Support Svcs				181,895
						181,895
Support Services - Students						
100.000.320..	318	Counselor				214,252.00
100.000.320..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)				85,700.80
100.000.320..	367	TRS On Behalf				15,751.45
100.000.320..	390	Travel Allowance				0.00
100.000.320..	450	Supplies/Material/Media				0.00
Total	300	Support Services - Students				315,704.25
						315,704.25
Support Services-Instruction						
100.000.350..	314	Cert - Director/Coordinator/Mgr				0.00
100.000.350..	324	Non-Cert Support Staff				23,643.82
100.000.350..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)				9,457.53
100.000.350..	367	TRS On Behalf				0.00
100.000.350..	368	PERS On Behalf				1,565.22
100.000.350..	390	Travel Allowance				0.00
100.000.350..	410	Professional & Technical				0.00
100.000.350..	420	Staff Travel -				0.00
100.000.350..	433	Communications				0.00
100.000.350..	450	Supplies/Material/Media				0.00
100.000.350..	491	Dues & Fees				0.00
Total	350	Support Services - Instruction				34,666.57
						34,666.57
Support Services - Technology						
100.000.360..(560	314	Cert - Director/Coordinator/Mgr				85,307.00
100.000.360..(560	321	Non-Cert - Director/Coordinator/Mgr				0.00
100.000.360..(560	324	Support Staff				21,548.71
100.000.360..(560	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)				42,742.28
100.000.360..(560	367	TRS On Behalf				15,278.48
100.000.360..(560	368	PERS On Behalf				1,426.52

				Proposed
Combined				FY 2019
Account Code		Description	Comments	Budget
100.000.360..(560	410	Professional & Technical Services		0.00
100.000.360..(560	420	Staff Travel		0.00
100.000.360..(560	433	Communications		1,800,000.00
100.000.360..(560	444	Technology related repairs and maintenance		0.00
100.000.360..(560	450	Supplies/Material/Media		0.00
100.000.360..(560	491	Dues & Fees		0.00
Total	360 (560)	Support Services - Technology		1,966,303.00
				1,966,303.00
Support Services - Instruction				
100.000.352..	323	Non-Cert - Library Aide		42,070.00
100.000.352..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		16,828.00
100.000.352..	368	PERS On Behalf		2,785.03
100.000.352..	450	Supplies/Material/Media		0.00
Total	350	Support Services - Instruction		61,683.03
				61,683.03
In-service Training				
100.000.354..	410	Professional & Technical		0.00
100.000.354..	420	Staff Travel		0.00
100.000.354..	440	Other Purchased Services		0.00
100.000.354..	450	Supplies		0.00
Total	400	School Administration		0.00
				0.00
School Administration				
100.000.400..	313	Principal		293,645.00
100.000.400..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		117,458.00
100.000.400..	367	TRS On Behalf		20,390.89
100.000.400..	390	Travel Allowance		0.00
100.000.400..	420	Staff Travel		0.00
100.000.400..	450	Supplies/Materials/Media		0.00
100.000.400..	490	Dues & Fees		0.00
Total	400	School Administration		431,493.89
				431,493.89
School Administration Support				
100.000.450..	324	NonCert-Support		95,342.09
100.000.450..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		38,136.84
100.000.450..	368	PERS On Behalf		6,311.65
100.000.450..	450	Supplies/Materials/Media		0.00
Total	450	School Administration Support		139,790.58
				139,790.58
Board of Education				
100.000.511..	324	Specialists - Board Secretary		55,151.31
100.000.511..	322	NonCert-Support Sta Stipends (payroll)		50,000.00
100.000.511..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		33,960.52
100.000.511..	368	PERS On Behalf		6,961.02
100.000.511..	410	Professional & Technical Services		0.00
100.000.511..	420	Staff Travel		50,000.00
100.000.511..	450	Supplies/Material/Media		0.00
100.000.511..	485	Stipend(non-payroll)		0.00
100.000.511..	491	Dues & Fees		18,450.00

							Proposed
Combined							FY 2019
Account Code			Description			Comments	Budget
Total	511		Board of Education				214,522.85
							214,522.85

				Proposed
Combined				FY 2019
Account Code	Description		Comments	Budget
Office of Superintendent				
100.000.512..	311	Cert-Superintendent		120,000.00
100.000.512..	321	NonCert-Support Staff		29,004.38
100.000.512..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		59,601.75
100.000.512..	367	TRS On Behalf		17,064.00
100.000.512..	368	PERS On Behalf		1,920.09
100.000.512..	380	Housing		0.00
100.000.512..	390	Travel Allowance		0.00
100.000.512..	410	Professional & Technical Services (Legal)		35,000.00
100.000.512..	420	Staff Travel		0.00
100.000.512..	433	Communications		0.00
100.000.512..	450	Supplies/Material/Media		0.00
100.000.512..	491	Dues & Fees		0.00
Total	512	Office of Superintendent		262,590.22
				262,590.22
District Admin Support Service				
100.000.550..	321	Non-Cert - Director/Coordr/Mgr		118,755.00
100.000.550..	324	Non-Cert - Support Staff		131,980.80
100.000.550..	329	Substitutes		0.00
100.000.550..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		100,294.32
100.000.550..	368	PERS On Behalf		16,598.71
100.000.550..	390	Travel Allowance		1,500.00
100.000.550..	410	Professional & Technical Services (BDO SERRC)		60,000.00
100.000.550..	420	Staff Travel		0.00
100.000.550..	433	Communications (Internet, DO Telephone, Postage)		0.00
100.000.550..	440	Other Purchased Svs (Meter Rent; copier maintenance, AS400)		0.00
100.000.550..	445	Insurance - Liability (General Liability, Crime, E&O, Excess, etc.)		18,500.00
100.000.550..	450	Supplies/Material/Media		0.00
100.000.550..	491	Dues & Fees		0.00
100.000.550..	495	Indirect Recovery Indirect Recovery of Admin Expense for Gran		0.00
100.000.550..	510	Equipment		0.00
Total	550	District Admin Support Service		447,628.83
				447,628.83
Recruiting				
100.000.551..	410	Professional & Technical		0.00
100.000.551..	420	Travel		0.00
100.000.551..	490	Other		0.00
Total	551	Recruiting		0.00
				0.00
Human Resources				
100.000.552..	321	Non-Cert - Director/Coord/Mgr		28,151.31
100.000.552..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		11,260.52
100.000.552..	368	PERS On Behalf		1,863.62
100.000.552..	420	Travel		0.00
100.000.552..	450	Supplies/Material/Media		0.00
100.000.552..	490	Other		0.00
Total	552	Human Resources		41,275.45
				41,275.45

				Proposed
Combined				FY 2019
Account Code	Description		Comments	Budget
Operations & Maintenance				
100.000.600..	321	NonCert-Director/Coord.		48,377.50
100.000.600..	324	NonCert-Support Staff		0.00
100.000.600..	325	NonCert-Maintenance		328,794.80
100.000.600..	329	Substitutes		0.00
100.000.600..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		150,868.92
100.000.600..	368	PERS On Behalf (including funds 255 & 390)		48,443.06
100.000.600..	410	Professional & technical services		0.00
100.000.600..	420	Staff Travel		0.00
100.000.600..	431	Water & Sewage		325,000.00
100.000.600..	433	Communications		0.00
100.000.600..	435	Fuel-Heating		405,580.00
100.000.600..	436	Electricity		431,000.00
100.000.600..	440	Other Purchased Services		0.00
100.000.600..	445	Insurance & Bond Premiums - Property & Auto		170,000.00
100.000.600..	452	Maintenance & Custodial Supplies		100,000.00
100.000.600..	453	Janitorial Supplies		35,000.00
100.000.600..	456	Vehicle Maintenance		10,500.00
100.000.600..	458	Gas & Oil		26,652.50
100.000.600..	490	Other Expenses		0.00
100.000.600..	491	Dues & Fees		0.00
100.000.600..	510	Equipment		0.00
Total	600	Operations & Maintenance		2,080,216.78
				2,080,216.78
Student Activity				
100.000.700..	315	Cert. Staff		0.00
100.000.700..	316	Extra Duty Pay (Athletic Director)		0.00
100.000.700..	324	NonCert-Support Staff		0.00
100.000.700..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		0.00
100.000.700..	367	TRS On Behalf		0.00
100.000.700..	368	PERS On Behalf		0.00
100.000.700..	420	Staff Travel		0.00
100.000.700..	425	Student Travel		0.00
100.000.700..	440	Other purchased services		0.00
100.000.700..	450	Supplies		0.00
100.000.700..	490	Dues & Fees		0.00
Total	700	Student Activity		0.00
				0.00
Transfer of Funds				
100.900.000..	552	Food Service		100,000.00
100.900.000..	558	Employee Housing		400,000.00
		Fund Balance		0.00
Total	900	Transfer of Funds		500,000.00
				500,000.00
Total	100	School Operating Fund		10,986,172.74
				10,986,172.74

Combined						Proposed
Account Code						FY 2019
				Description	Comments	Budget
Food Services Fund						
255.000.790..	326			Food Service Staff		156,590.05
255.000.790..	329			Substitutes		0.00
255.000.790..	360			Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		62,636.02
255.000.790..	410			Professional & technical services		0.00
255.000.790..	420			Staff Travel		0.00
255.000.790..	450			Supplies		6,500.00
255.000.790..	459			Food		365,000.00
255.000.790..	460			Milk		0.00
255.000.790..	491			Dues and Fees		0.00
255.000.790..	510			Equipment		0.00
Total	255			Food Services Fund		590,726.07
						590,726.07
Employee Housing Fund						
390.000.600..	325			Maintenance Staff		198,006.00
390.000.600..	360			Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		79,202.40
390.500.600..	420			Staff Travel & Per Diem		-
390.000.600..	431			Water & Sewer		0.00
390.000.600..	435			Fuel-Heating		0.00
390.000.600..	436			Electricity		185,500.00
390.000.600..	441			Rental Payments		58,500.00
390.000.600..	452			Maintenance Supplies		0.00
Total	390			Teacher Housing Fund		521,208.40
						521,208.40
Total				District Wide		12,098,107.21

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: April 18, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent

Re: Action Items B.

The Administration recommends the Approval of the 3rd Reading for the 2017-2018 Policy Updates.

AASB POLICY REFERENCE MANUAL UPDATE SERVICE

2017-2018 UPDATE

INSTRUCTION SHEET

NOTE: This packet includes only those policy manual pages that have been revised, deleted or newly established. Full text pages are included and are to be substituted as indicated below.

For ease of School Boards, AASB has identified those portions of the Update that require formal Board action in order to implement the policy changes. This is indicated by a “Yes” or “No.” A “No” is used if changes have been made only to an AR or an Exhibit, or if policy changes are limited to explanatory notes, legal reference or cross-reference updates, or minor grammatical or stylistic changes that have not changed the policy meaning.

IMPORTANT NOTE FOR THE 2017-18 UPDATE: Alaska chose the last submission date allowable for its state plan implementing Every Student Succeeds Act (September 18, 2017). If the state publishes updated ESSA regulations, further updating of the policies will follow.

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
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ARTICLE 3, Series 3000 – Business and Noninstructional Operations

BP 3300	No	<u>EXPENDITURES/EXPENDING AUTHORITY</u> This revision incorporates revisions to the federal Office of Management and Budget’s (OMB) new procurement requirements. It provides that all contracts under federal awards must follow the new procurement procedures. The revisions to BP 3310 and BP 3311 provide substantive policy for these changes.
BP 3310	Yes	<u>PURCHASING PROCEDURES</u> This update includes a substantial update to purchasing procedures, in accordance with the new OMB policy described in BP 3300. The policy provides the five general standards a purchase under a federal award must meet.
BP 3311	Yes	<u>BIDS</u> This policy establishes the five types of bids that may be used for purchases under federal awards. It is in accordance with the OMB purchasing procedures described in BP 3300. The policy also includes a provision safeguarding minority bidding rights.

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
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ARTICLE 4, Series 4000 – Personnel

BP 4112.4	Yes	<p><u>HEALTH EXAMINATIONS</u></p> <p>This update eliminates the provision previously under state law that required employees to undergo physical examinations every three years as a condition of employment. A school board may still opt to require physical examinations, but they are no longer required under the state regulation 4 AAC 06.050.</p>
BP 4118	Yes	<p><u>SUSPENSION/DISCIPLINARY ACTION</u></p> <p>The policy was updated to state that certificated management and supervisory personnel who are not covered by a negotiated agreement are subject to the disciplinary procedures in BP 4218, except for discipline involving dismissal or nonretention. The procedures for dismissal and nonretention of certificated employees are provided in statute.</p>
BP 4218	Yes	<p><u>DISMISSAL/SUSPENSION/DISCIPLINARY ACTION</u></p> <p>This update reflects a significant change to the discipline process for classified employees. It states that District administration shall discipline classified personnel pursuant to the terms of a negotiated agreement, and clarifies the procedures under which an appeal may be brought to the school board. It also establishes that classified management and supervisory personnel are subject to the same disciplinary procedures.</p>

ARTICLE 6, Series 6000 – Instruction

BP 6179	Yes	<p><u>CHILD CARE AND DEVELOPMENT PROGRAMS</u></p> <p>This revision incorporates the new state requirements found in 4 AAC 60.170 for district child care and preschool programs. A district must now submit annual assurances to the department indicating that the district has adopted written policies that ensure compliance with the programmatic requirements of 4 AAC 60.170, the pre-elementary education regulation.</p>
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Business and Noninstructional Operations

EXPENDITURES/EXPENDING AUTHORITY

BP 3300

Note: The following sample policy should be revised as appropriate to reflect district philosophy and needs. A.S. 14.14.060 and 14.14.065 provide that the borough assembly/city council, with the consent of the borough/city school district, may by ordinance delegate to the school district responsibility for a centralized treasury and/or accounting system. A.S. 14.08.101 empowers regional school boards to establish their own fiscal procedures and exempts them from A.S. 36.30 (State Procurement Code) and A.S. 37.05 (Fiscal Procedures Act). A.S. 14.08.111 requires the regional school board to designate employees authorized to direct disbursements from school funds of the School Board. All contracts made under federal awards must comply with the Office of Management and Budget's procurement procedures found in 2 CFR 200.317-326. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB's procurement procedures.

The Superintendent or designee may purchase supplies, materials and equipment in accordance with law. Prior School Board approval is required for purchases over \$_____ (amount to be determined by District). The School Board shall approve or ratify all transactions.

(cf. 3310 - Purchasing Procedures)

(cf. 3311 - Bids)

(cf. 3312 - Contracts)

(cf. 3460 - Financial Reports and Accountability)

Note: A.S. 14.17.225 requires districts to operate under a balanced budget and provides that the state is not responsible for the debts of school districts.

The Superintendent or designee shall not authorize any proposed expenditure which exceeds the major budget classification allowance against which the expenditure is the proper charge unless an amount sufficient to cover the purchase is available in the budget for transfer.

(cf. 3100 - Budget)

(cf. 3110 - Transfer of Funds)

The School Board shall not recognize obligations incurred contrary to School Board policy and administrative regulations.

Legal Reference:

ALASKA STATUTES

14.08.101 Powers (Regional school boards)

14.08.111 Duties (Regional school boards)

14.14.060 Relationship between borough school district and borough

14.14.065 Relationship between city school district and city

14.17.190 Restrictions governing receipt and expenditure of money from public school foundation account

36.30 State Procurement Code

37.05 Fiscal Procedures Act

CODE OF FEDERAL REGULATIONS

2 C.F.R. 200.317-326, Procurement Standards

Revised 3/2018

Business and Noninstructional Operations

PURCHASING PROCEDURES

BP 3310(a)

Note: Pursuant to A.S. 14.14.060 and 14.14.065, city and borough school districts may establish their own procedures for purchase of supplies and equipment. A.S. 14.08.101 empowers regional school boards to establish their own fiscal procedures, including the purchase of supplies and equipment. All contracts made under federal awards must comply with the Office of Management and Budget's procurement procedures found in 2 CFR 200.317-326. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB's procurement procedures.

The School Board desires to ensure that maximum value is received for money spent by the district and that records are kept in accordance with law. The Superintendent or designee may issue and sign purchase orders and shall submit them for School Board approval or ratification. Purchase orders in excess of \$_____ (amount to be determined by District) will require prior approval of the Board. Purchases may not be segmented in order to circumvent the requirement for prior approval.

All purchases under federal awards will meet general standards as follows:

1. The District will maintain written procurement policies and procedures that meet the following standards and any other applicable laws and regulations.
2. Costs incurred must be necessary and cost-effective.
3. All procurement transactions must provide full and open competition.
4. The District will maintain written standards of conduct covering conflicts of interest.
5. The District will maintain documentation addressing cost and price analysis, and vendor selection, as applicable for the selected method of procurement.

(cf. 3310 - Bids)

No employee, officer, or agent of the District may participate in the selection, award, or administration of a contract supported by a federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-substantial gifts of nominal value may be accepted if the item is non-solicited.

Employees in violation of this conflict of interest section are subject to disciplinary measures set forth in statute, board policy, and applicable negotiated agreements, up to and including termination.

(cf. 3300 - Expenditures/Expending Authority)

(cf. 3400 - Management of District Assets)

(cf. 3460 - Financial Reports and Accountability)

Business and Noninstructional Operations

(cf. 4118 – Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 9270 - Conflict of Interest)

Note: A.S. 36.15.050 establishes a preference for purchasing Alaskan agricultural and fisheries products. A.S. 14.03.085 makes school districts, except REAA's, subject to A.S. 29.71.050, which establishes a preference for purchasing recycled Alaska products.

The School Board encourages the selection of Alaskan products when such products meet the needs of the district and shall adhere to state law regarding purchasing preferences for Alaskan products.

(cf. 3311 - Bids)
(cf. 3312 - Contracts)

Note: A U.S. Supreme Court decision (City of Richmond v. J. A. Croson Co.) indicates that before enacting an affirmative action purchasing program, the district would have to have strong evidence of past district discrimination against minority contractors and the district's program would have to be narrowly tailored to accomplish its remedial purpose.

Legal Reference:

ALASKA STATUTES

14.08.101 Powers (Regional school boards)
14.14.060 Relationship between borough school district and borough
14.14.065 Relationship between city school district and city
29.71.050 Procurement preferences for recycled Alaska products
36.30. State Procurement Code
37.05 Fiscal Procedures Act

CODE OF FEDERAL REGULATIONS

2 C.F.R. 200.317-326, Procurement Standards

City of Richmond v. J.A. Croson Co., 488 U.S. 469 (1989)

Revised 3/2018

Business and Noninstructional Operations

BIDS

BP 3311(a)

The district shall purchase equipment, supplies and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. The Superintendent or designee shall establish procedures to implement these requirements. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB's procurement procedures.

Purchases Made Under Federal OMB Funding Awards

All bids under federal awards must be made in accordance with the standards set forth in 2 CFR 200.320, set forth below. One of the following five methods of procurement shall be used for each purchase under a federal award:

1. Micro-purchases: Less than \$3,000 (\$2,000 for purchases subject to the Davis-Bacon Act)
 - a. No competitive quotes required
 - b. Purchases should be spread among qualified suppliers
2. Small Purchases: Between \$3,000 and \$150,000
 - a. Rate quotes must be obtained from an adequate number of qualified sources
 - b. Quotes can be obtained from suppliers or from public websites
3. Sealed bids: Purchases more than \$150,000
 - a. Two or more qualified bidders are required
 - b. Bids must be publicly advertised and solicited from adequate suppliers
 - c. Lowest bidder for the fixed price contract with specific requirements shall be awarded the contract
4. Competitive Proposals: Purchases more than \$150,000
 - a. A written policy must be adopted for conducting technical evaluations of reviewing proposals and selecting the recipient
5. Sole Source: Purchases of any amount that meet one of the following four requirements
 - a. Good/service is only available from a single source
 - b. Only one source can provide the good/service in the time frame required
 - c. Written pre-approval from the Federal awarding agency
 - d. Competition is deemed inadequate, after solicitation attempts through one of the other methods

To ensure that good value is received for funds expended, specifications shall be carefully designed and shall describe in detail the quality, delivery and service required.

Business and Noninstructional Operations

BIDS (continued)

BP 3311(b)

Minority Bidding

When procuring contracts under federal awards set forth in 2 CFR 200.320, the District must take affirmative steps to utilize minority businesses, women's business enterprises, and labor surplus area firms when possible. Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

(cf. 9270 - Conflict of Interest)

(cf. 4030 - Nondiscrimination in Employment)

(e. 3310 - Purchasing Procedures, Procurement)

Legal Reference:

ALASKA STATUTES

14.14.060 Relationship between borough school district and borough

14.14.060(h) Procurement of supplies and equipment

14.14.065 Relationship between city school district and city

14.03.085 Procurement preference for recycled Alaska products

29.71.050 Procurement preferences for recycled Alaska products

35.15 Construction Procedures

36.15.020 Use of local agricultural and fisheries products required in purchases with state money

ALASKA ADMINISTRATIVE CODE

4 AAC 27.085 Competitive pupil transportation proposals

4 AAC 31.080 Construction and acquisition of public school facilities

CODE OF FEDERAL REGULATIONS

2 C.F.R. 200.317-326, Procurement Standards

FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT v. BOWERS, 851 P.2d 56 (Alaska 1992)

Revised 3/2018

Yupit School District
9/92

All Personnel

BP 4112.4
4212.4
4312.4

HEALTH EXAMINATIONS

Note: Alaska Statute 14.30.075, enacted in 2016, provides that school districts may require physical examinations of teachers as a condition of employment. Districts are not required to pay the cost of teacher physical exams and this does not affect the coverage of any health insurance benefits the district provides to teachers

Employees may be required to pass a physical and/or psychological examination any time such an examination appears necessary to preserve the health and welfare of district students and employees, or to furnish medical proof of physical or mental ability to perform satisfactorily the assigned duties of an individual's position, or as a condition of employment.

(cf. 4119.41 - Employees with Infectious Disease)

Legal Reference:

ALASKA STATUTE

14.30.075 Physical examinations for teachers

ALASKA ADMINISTRATIVE CODE

4 AAC 18.010 Teachers' and administrators' contracts

Revised 3/2018

Certificated Personnel

SUSPENSION/DISCIPLINARY ACTION

BP 4118

The School Board expects its employees to perform their duties in accordance with state law and School Board policy and administrative regulations.

(cf. 4119.21 - Codes of Ethics)

(cf. 4117.4 - Dismissal)

(cf. 4117.6 - Nonretention)

The Superintendent or designee may take disciplinary action, including verbal warning, written warning, reassignment, suspension with or without pay and dismissal, as he/she deems appropriate and may deviate from the progressive order of disciplinary actions in light of the particular facts and circumstances involved.

Note: A teacher may be suspended pending an investigation to determine whether cause exists for dismissal. However, the teacher's regular compensation must be continued during the temporary suspension. AS 14.20.170.

The Superintendent or designee shall document all disciplinary actions thoroughly and accurately and shall ensure that such actions are taken in a consistent, nondiscriminatory manner.

Certificated management and supervisory personnel who are not covered by a collective bargaining agreement are subject to the disciplinary procedures set forth in BP 4218, except for discipline involving dismissal or nonretention. The District will provide the statutory and policy rights afforded to all certificated staff for dismissal and nonretention actions.

(cf. 4218 – Dismissal/Suspension/Disciplinary Action)

(cf. 4300 - Definitions)

Legal Reference:

ALASKA STATUTES

14.20.030 Causes for revocation and suspension

14.20.170 Dismissal

14.20.175 Nonretention

14.20.180 Procedures upon notice of dismissal or nonretention

ALASKA ADMINISTRATIVE CODE

20 AAC 10.020 Code of ethics and teaching standards

Revised 3/2018

Yupiiit School District
9/92

Personnel

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION

BP 4218(a)

Probationary Employees

At any time prior to the expiration of the probationary period, the Superintendent or designee may, at his/her discretion, dismiss a probationary classified employee from district employment. A probationary employee shall not be entitled to a hearing.

Permanent Employees

Permanent classified employees shall be subject to personnel action (including, but not limited to, reprimand, suspension without pay, demotion, reduction of pay step in class, dismissal) only for cause. This policy also applies to classified management and supervisory employees unless otherwise provided by law.

(cf. 4300 – Definitions)

In addition to any disqualifying or actionable causes otherwise provided for by statute or by policy or regulation of this district, each of the following constitutes cause for personnel action against a permanent classified employee:

1. falsifying any information supplied to the school district, including, but not limited to, information supplied on application forms, employment records, or any other school district records
2. incompetency
3. inefficiency
4. neglect of duty
5. insubordination
6. dishonesty
7. possessing or consuming alcohol, tobacco, controlled substances, including marijuana, or other illegal drugs or synthetic drugs while on duty or on District premises whether or not on duty; or being under the influence of these prohibited substances while on duty
8. conviction of a felony, conviction of any sex offense made relevant by provisions of law, or conviction of a misdemeanor which is of such a nature as to adversely affect the employee's ability to perform the duties and responsibilities of his/her position. A plea or verdict of guilty, or a conviction following a plea of nolo contendere is deemed to be a conviction within the meaning of this section. Applicants and employees must inform the Superintendent of any conviction so that a determination can be made by the district regarding its applicability to employment. For existing employees, reporting must occur within 48 hours of conviction.

Personnel

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

BP 4218(b)

9. absence without leave
10. immoral conduct
11. discourteous treatment of the public, students, or other employees
12. improper political activity
13. willful disobedience
14. misuse, theft, or destruction of district property
15. violation of district, School Board or departmental rule, policy, procedure, or violation of federal, state, or local statute, regulation, or ordinance
16. physical or mental disability, which disability precludes the employee from the proper performance of his/her essential duties and responsibilities as determined by competent medical authority, except as otherwise provided by a contract or by law regulating the accommodation of disabilities or the retirement of employees
17. failure to possess or keep in effect any license, certificate, or other similar requirement specified in the employee's class specification or otherwise necessary for the employee to perform the duties of the position
18. unlawful discrimination, including harassment, on the basis of race, religion, creed, color, national origin, ancestry, physical or mental disability, marital status, sex, pregnancy, or age against the public, students, or other employees
19. unlawful retaliation against any other district officer or employee, student, or member of the public who, in good faith, reports, assists, discloses, divulges, or otherwise brings to the attention of any appropriate authority, whether an outside person, agency, or school district official, any information relative to actual or suspected violation of any law or district policy or procedure occurring on the job or directly related thereto
20. any other failure of good behavior either during or outside of duty hours which is of such nature that it causes discredit to the district or his/her employment

Disciplinary Procedures

The following procedures will govern personnel action unless an applicable collective bargaining agreement provides different procedures. In such event, the collective bargaining agreement will govern and employees must utilize the negotiated grievance procedures to appeal any discipline. In cases involving a personnel action, the Superintendent or designee shall prepare a written statement of the personnel action which shall be served upon the employee either personally or by registered or certified mail, return receipt requested, at the employee's last known address. The statement shall include:

Personnel

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

BP 4218(c)

1. A statement of the nature of the personnel action (the disciplinary action being imposed).
2. A statement of the cause or causes for the discipline.
3. A statement of the specific acts or omissions upon which the causes are based. If violation of rule, policy, or regulation of the district is alleged, the rule, policy, or regulation violated shall be identified.
4. A statement of the employee's right to appeal the recommendation and the manner and time within which his/her appeal must be filed.

In the event the Superintendent or designee determines that an employee should be removed from duty while an investigation into alleged misconduct is conducted, the employee will be placed on administrative leave with pay.

In cases where the Superintendent or designee has determined that a permanent classified employee should be dismissed, termination of employment will be effective upon delivery to the employee of the statement of personnel action.

For all discipline short of dismissal, demotion in a reduction in pay, or unpaid suspension of five (5) or more days, a permanent employee may, within five calendar days after receiving the statement of personnel action described above, file a written appeal to the Superintendent. If the Superintendent did not decide the original discipline, the Superintendent shall hear and decide the appeal. Otherwise, the Superintendent will appoint another district administrator to hear and decide the appeal. The appeal may be conducted without a hearing, based upon a review of the personnel action and the written appeal. At the Superintendent or designee's sole discretion, an informal hearing may be held if determined to be necessary to inform the decision maker. The decision on appeal is final.

A permanent employee who has been dismissed, demoted with a reduction in pay, or placed on unpaid suspension of five (5) or more days, may, within five calendar days after receiving the statement of personnel action described above, file a written appeal to the School Board by submitting his/her request to the Superintendent. The appeal may include a formal hearing before the School Board, in the event this is requested by the employee. If not, the appeal may be conducted without a hearing, based on the School Board's review of the statement of the personnel action and the written appeal. The School Board shall determine the procedures for the hearing, giving the employee advanced notice of the procedures. The decision of the School Board is final.

If an employee fails to appeal personnel action within the time specified in these rules, the employee shall be deemed to have waived his/her right to an appeal.

At any time before an employee's appeal is finally submitted to the Superintendent or School Board for decision, the Superintendent or designee may serve on the employee and file with the decision maker an amended or supplemental statement of personnel action.

Personnel

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

BP 4218(d)

The Superintendent, designee, or School Board who is hearing an appeal may affirm, modify or revoke the personnel action.

Revised 3/2018

CHILD CARE AND DEVELOPMENT PROGRAMS

BP 6179

Note: The following optional policy may be revised or deleted to reflect district philosophy and needs.

The School Board wishes to provide a safe environment with competent, caring supervision for children whose parents/guardians are working, in training, seeking jobs, incapacitated, or in need of respite. Besides attempting to help children develop intellectually, socially, emotionally and physically, district child care and preschool programs should strengthen families by enhancing parenting skills and reducing the strain on parents.

The Superintendent or designee shall ensure that district child care and preschool programs comply with requirements of law.

A district must submit annual assurances to the department indicating that the district has adopted written policies that ensure compliance with the programmatic requirements of 4 AAC 60.170, the pre-elementary education regulation. The assurances must be signed by the superintendent for the district.

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 5148 - Child Care)

Legal Reference:

ALASKA ADMINISTRATIVE CODE

4 AAC 60.010-4 AAC 60.180 Pre-elementary (early childhood) school

Revised 3/2018

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Action Item C.

The Administration recommends the approval of the Job Description for the Akiak Math position.

Yupiit School District
Akiachak, Alaska

JOB TITLE:	7-12 Math Teacher	Certified SALARY:
REPORTS TO:	Principal	HRS: Full Time
LOCATION:	Akiak School	No. DAYS: 188

JOB PURPOSE: To teach 7-12 grade math courses

QUALIFICATIONS:

Must possess an appropriate Alaska Teaching License

Must meet federal highly qualified standards in some teaching areas and willingness to acquire additional HQ status areas if needed.

**Subsidized Furnished Housing Provided
Moving expense reimbursement.**

Duties, Responsibilities and Accountabilities

1. Meets and instructs assigned classes in the location and at the times designated.
2. Plans a program of study that, as much as possible, meets the individual needs, interests, and instructional levels of the students.
3. Creates a classroom environment that is conducive to learning and appropriate to the maturity, culture and interests of the students.
4. Prepares lesson plans on a weekly basis for classes assigned to include learning targets, activities and materials. .
5. Encourage students to set and maintain standards of classroom behavior.
6. Guides the learning process toward the achievement of curriculum goals and in harmony with Alaska standards, communicates objectives to students.
7. Employs a variety of appropriate and engaging instructional techniques and instructional media consistent with the needs and instructional levels of the individuals or student groups involved.
8. Employs strategies to meet the unique needs of ELL learners.
9. Assesses the accomplishments of students on a regular basis and provides progress reports as required.
10. Will, within a “reasonable time frame” return corrected student assignments and tests to insure their utility as pertinent learning tools.

11. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities
12. Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulation
13. Assists the administration in implementing all policies and rules governing student life and conduct, and, for the classroom, develops reasonable rules of classroom behavior and procedure, and maintains order in the classroom in a fair and just manner.
14. Makes provision to maintain open communications with parents by providing appropriate student progress reports and reports cards, and by contacting parents in person or by phone when necessary.
15. Plans and supervises purposeful assignments for teacher aide(s) and volunteer(s).
16. Strives to maintain and improve professional competence as articulated through Marzano's framework for effective instructional practices.
17. Attends staff meetings "open house" and (continued) parent conferences, staff committees as required.
18. Maintains a positive mental attitude as it relates to students, staff, administration and school board.
19. Works collaboratively with colleagues on school improvement plans and other school initiatives.

Knowledge, Skills and Abilities

1. Requires decision-making ability and the ability to work independently. Requires ability to plan, schedule, and prioritize work.
2. Requires interpersonal skills to courteously and effectively assist individuals on the telephone or in person and to maintain good relations. Requires personal presence and appearance to appropriately act as a representative of the Superintendent and Board of Education. Requires ability to communicate with a variety of people to gather information or to communicate information to others. Ability to resolve issues involving conflict.
3. Requires ability to speak clearly and concisely both in oral and written communication.
4. Requires willingness to perform various job-related duties as situations require, a strong sense of teamwork, and ability to work cooperatively with others.

5. Requires ability to perform duties with awareness of all district requirements, Board of Education practices, Alaska State Laws, and Department of Education and Early Development regulations and Alaska Teacher Code of Ethics.

Language Skills: Ability to read and interpret documents such as curricula guides and materials and testing protocols. Ability to write routine reports and correspondence. Ability to speak effectively before colleagues. Ability to speak Yupik beneficial.

Mathematical Skills: Ability to apply mathematical functions in routine classroom situations.

Reasoning Ability: Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form. Ability to deal with problems in a professional manner.

Computer Skills and Abilities: Requires knowledge and ability to operate a variety of software on computers. Experience with Mac platform, Powerschool, and email systems beneficial.

Other Skills and Abilities: Ability to develop effective working relationships with Board of Education, superintendent, colleagues, students and community. Ability to perform duties with awareness of all district requirements and Board of Education policies. Ability to work in a cross-cultural environment.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Should be able to lift 50 lbs. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing this job, the employee is regularly required to sit and talk and hear. The employee is also required to stand; walk; operate a computer; and reach with hands and arms. This position requires typing on the computer. This position requires the individual to meet deadlines with severe time constraints and to interact with the public and other workers. This position occasionally requires employee to work extended or irregular hours. Specific vision abilities required by this job include close vision and depth perception. Employee should hold current Alaska Driver's license or be willing to secure one and be able to drive.

The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods, or otherwise to balance the workload.

BP 4030: Nondiscrimination in Employment, All Personnel

Note: *title II of the Genetic Information Nondiscrimination Act (GINA) of 2008, which became effective November 21, 2009, protects applicants and employees from employment discrimination based on genetic information. Employers are prohibited from discriminating in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral, and other aspects of employment. GINA also restricts employers' acquisition of genetic information and strictly limits disclosure of genetic information. Genetic information includes information about genetic tests of applicants, employees or their family members, the manifestation of diseases or disorders in family members (family medical history), and requests for or receipt of genetic services by applicants, employees, or their family members.*

The district and its employees shall not unlawfully discriminate against or harass employees or job applicants on the basis of sex, race, color, religion, national origin, ancestry, age, marital status, changes in marital status, pregnancy, parenthood, physical or mental disability, Vietnam era veteran status, genetic information, or good faith reporting to the board on a matter of public concern.

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Action Item D.

The Administration recommends the approval of the Job Description for the Akiak Science position.

Yupit School District
Akiachak, Alaska

JOB TITLE:	Science Teacher	Certified SALARY:
REPORTS TO:	Principal	HRS: Full Time
LOCATION:	Akiak School	No. DAYS: 188 days

JOB PURPOSE: To teach science courses physical science, life science, and environmental sciences.

QUALIFICATIONS:

Must possess an appropriate Alaska Teaching License

Must meet federal highly qualified standards in some teaching areas and willingness to acquire additional HQ status areas.

Subsidized Furnished Housing Provided

Duties, Responsibilities and Accountabilities

1. Meets and instructs assigned classes in the location and at the times designated.
2. Plans a program of study that, as much as possible, meets the individual needs, interests, and instructional levels of the students.
3. Creates a classroom environment that is conducive to learning and appropriate to the maturity, culture and interests of the students.
4. Prepares lesson plans on a weekly basis for classes assigned to include learning targets, activities and materials. .
5. Encourage students to set and maintain standards of classroom behavior.
6. Guides the learning process toward the achievement of curriculum goals and in harmony with Alaska standards, communicates objectives to students.
7. Employs a variety of appropriate and engaging instructional techniques and instructional media consistent with the needs and instructional levels of the individuals or student groups involved.
8. Employs strategies to meet the unique needs of ELL learners.
9. Assesses the accomplishments of students on a regular basis and provides progress reports as required.
10. Will, within a “reasonable time frame” return corrected student assignments and tests to insure their utility as pertinent learning tools.
11. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities

February 4, 2015

12. Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulation
13. Assists the administration in implementing all policies and rules governing student life and conduct, and, for the classroom, develops reasonable rules of classroom behavior and procedure, and maintains order in the classroom in a fair and just manner.
14. Makes provision to maintain open communications with parents by providing appropriate student progress reports and reports cards, and by contacting parents in person or by phone when necessary.
15. Plans and supervises purposeful assignments for teacher aide(s) and volunteer(s).
16. Strives to maintain and improve professional competence as articulated through Marzano's framework for effective instructional practices.
17. Attends staff meetings "open house" and (continued) parent conferences, staff committees as required.
18. Maintains a positive mental attitude as it relates to students, staff, administration and school board.
19. Works collaboratively with colleagues on school improvement plans and other school initiatives.

Knowledge, Skills and Abilities

1. Requires decision-making ability and the ability to work independently. Requires ability to plan, schedule, and prioritize work.
2. Requires interpersonal skills to courteously and effectively assist individuals on the telephone or in person and to maintain good relations. Requires personal presence and appearance to appropriately act as a representative of the Superintendent and Board of Education. Requires ability to communicate with a variety of people to gather information or to communicate information to others. Ability to resolve issues involving conflict.
3. Requires ability to speak clearly and concisely both in oral and written communication.
4. Requires willingness to perform various job-related duties as situations require, a strong sense of teamwork, and ability to work cooperatively with others.
5. Requires ability to perform duties with awareness of all district requirements, Board of Education practices, Alaska State Laws, and Department of Education and Early Development regulations and Alaska Teacher Code of Ethics.

Language Skills: Ability to read and interpret documents such as curricula guides and materials and testing protocols. Ability to write routine reports and correspondence. Ability to speak effectively before colleagues. Ability to speak Yupik beneficial.

Mathematical Skills: Ability to apply mathematical functions in routine classroom situations such as calculation of grades.

Reasoning Ability: Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form. Ability to deal with problems in a professional manner.

Computer Skills and Abilities: Requires knowledge and ability to operate a variety of software on computers. Experience with Mac platform, Powerschool, and email systems beneficial.

Other Skills and Abilities: Ability to develop effective working relationships with Board of Education, superintendent, colleagues, students and community. Ability to perform duties with awareness of all district requirements and Board of Education policies. Ability to work in a cross-cultural environment.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Should be able to lift 50 lbs. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing this job, the employee is regularly required to sit and talk and hear. The employee is also required to stand; walk; operate a computer; and reach with hands and arms. This position requires typing on the computer. This position requires the individual to meet deadlines with severe time constraints and to interact with the public and other workers. This position occasionally requires employee to work extended or irregular hours. Specific vision abilities required by this job include close vision and depth perception. Employee should hold current Alaska Driver's license or be willing to secure one and be able to drive.

The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods, or otherwise to balance the workload.

BP 4030: Nondiscrimination in Employment, All Personnel

Note: *title li of the Genetic Information Nondiscrimination Act (GINA) of 2008, which became effective November 21, 2009, protects applicants and employees from employment discrimination based on genetic information. Employers are prohibited from discriminating in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral, and other aspects of employment. GINA also restricts employers' acquisition of genetic information and strictly limits disclosure of genetic information. Genetic information includes information about genetic tests of applicants, employees or their family members, the manifestation of diseases or disorders in family members (family medical history), and requests for or receipt of genetic services by applicants, employees, or their family members.*

The district and its employees shall not unlawfully discriminate against or harass employees or job applicants on the basis of sex, race, color, religion, national origin, ancestry, age, marital status, changes in marital status, pregnancy, parenthood, physical or mental disability, Vietnam era veteran status, genetic information, or good faith reporting to the board on a matter of public concern.

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent

Re: Action Item E.

The Administration recommends the approval of the Job Description for the Akiak Middle School Generalist.

Yupit School District
Akiachak, Alaska

JOB TITLE:	Middle School (6-8) Generalist	Certified SALARY:
REPORTS TO:	Principal	HRS: Full Time
LOCATION:	Akiak School	No. DAYS: 188 days

JOB PURPOSE: To teach so that middle grade students learn subject matter and skills that will contribute to their development as mature, able, and responsible men and women.

QUALIFICATIONS:

Must possess an appropriate Alaska Teaching License
Must meet federal highly qualified standards.

Subsidized Furnished Housing Provided

Duties, Responsibilities and Accountabilities

1. Meets and instructs assigned classes in the location and at the times designated.
2. Plans a program of study that, as much as possible, meets the individual needs, interests, and abilities of the students.
3. Creates a classroom environment that is conducive to learning and appropriate to the maturity, culture and interests of the students.
4. Prepares lesson plans on a weekly basis for classes assigned to include learning targets, activities and materials. .
5. Encourage students to set and maintain standards of classroom behavior.
6. Guides the learning process toward the achievement of curriculum goals and in harmony with Alaska standards, communicates objectives to students.
7. Employs a variety of appropriate and engaging instructional techniques and instructional media consistent with the needs and instructional levels of the individuals or student groups involved.
8. Employs strategies to meet the unique needs of ELL learners.
9. Assesses the accomplishments of students on a regular basis and provides progress reports as required.
10. Will, within a “reasonable time frame” return corrected student assignments and tests to insure their utility as pertinent learning tools.
11. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.

February 4, 2015

12. Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulation
13. Assists the administration in implementing all policies and rules governing student life and conduct, and, for the classroom, develops reasonable rules of classroom behavior and procedure, and maintains order in the classroom in a fair and just manner.
14. Makes provision to maintain open communications with parents by providing appropriate student progress reports and reports cards, and by contacting parents in person or by phone when necessary.
15. Plans and supervises purposeful assignments for teacher aide(s) and volunteer(s).
16. Strives to maintain and improve professional competence as articulated through Marzano's framework for effective instructional practices.
17. Attends staff meetings "open house" and (continued) parent conferences, staff committees as required.
18. Maintains a positive mental attitude as it relates to students, staff, administration and school board.
19. Works collaboratively with colleagues on school improvement plans and other school initiatives.

Knowledge, Skills and Abilities

1. Requires decision-making ability and the ability to work independently. Requires ability to plan, schedule, and prioritize work.
2. Requires interpersonal skills to courteously and effectively assist individuals on the telephone or in person and to maintain good relations. Requires personal presence and appearance to appropriately act as a representative of the Superintendent and Board of Education. Requires ability to communicate with a variety of people to gather information or to communicate information to others. Ability to resolve issues involving conflict.
3. Requires ability to speak clearly and concisely both in oral and written communication.
4. Requires willingness to perform various job-related duties as situations require, a strong sense of teamwork, and ability to work cooperatively with others.
5. Requires ability to perform duties with awareness of all district requirements, Board of Education practices, Alaska State Laws, and Department of Education and Early Development regulations and Alaska Teacher Code of Ethics.

Language Skills: Ability to read and interpret documents such as curricula guides and materials and testing protocols. Ability to write routine reports and correspondence. Ability to speak effectively before colleagues. Ability to speak Yupik beneficial.

Mathematical Skills: Ability to apply mathematical functions in routine classroom situations such as calculation of grades.

Reasoning Ability: Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form. Ability to deal with problems in a professional manner.

Computer Skills and Abilities: Requires knowledge and ability to operate a variety of software on computers. Experience with Mac platform, Powerschool, and email systems beneficial.

Other Skills and Abilities: Ability to develop effective working relationships with Board of Education, superintendent, colleagues, students and community. Ability to perform duties with awareness of all district requirements and Board of Education policies. Ability to work in a cross-cultural environment.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Should be able to lift 50 lbs. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

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The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods, or otherwise to balance the workload.

BP 4030: Nondiscrimination in Employment, All Personnel

Note: *title li of the Genetic Information Nondiscrimination Act (GINA) of 2008, which became effective November 21, 2009, protects applicants and employees from employment discrimination based on genetic information. Employers are prohibited from discriminating in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral, and other aspects of employment. GINA also restricts employers' acquisition of genetic information and strictly limits disclosure of genetic information. Genetic information includes information about genetic tests of applicants, employees or their family members, the manifestation of diseases or disorders in family members (family medical history), and requests for or receipt of genetic services by applicants, employees, or their family members.*

The district and its employees shall not unlawfully discriminate against or harass employees or job applicants on the basis of sex, race, color, religion, national origin, ancestry, age, marital status, changes in marital status, pregnancy, parenthood, physical or mental disability, Vietnam era veteran status, genetic information, or good faith reporting to the board on a matter of public concern.

February 4, 2015

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent

Re: Action Item F.

The Administration recommends the approval of the resignations for Levi Egoak, Maintenance Mechanic for Akiak School; Tracy DiPaola, English language Arts (ELA) for Akiachak School; Lott Egoak, Maintenance Mechanic for Akiak School; Ina George, DO Secretary to Director of Special Needs/Migrant Clerk and Jill Stone, Special Ed Teacher, Akiachak, School.

Lett Egoak Jr

Bx15
Akiak, AK 99552

attn: Judy
Maintenance - Supervisor
Yupit School District

Akiak, AK 99552

April 29, 2019

I am writing this letter to inform the Akiak School and District Maintenance Supervisor Judy, that I am planning to retire from the Yupit School District as a maintenance mechanic here in Akiak Schools, as of June 30, 2019.

Lett M. Egoak Jr.

Thank you:

cc: Superintendent Cassandra Bennet
cc: Judy - YSD Maintenance Supervisor
cc: Akiak Principal Teresa Cox
cc: Bookkeeper: John

Lett Egoak Jr

Bx15
Akiak, AK 99552

attn: Judy
Maintenance - Supervisor
Yupit School District

Akiak, AK 99552

April 29, 2019

I am writing this letter to inform the Akiak School and District Maintenance Supervisor Judy, that I am planning to retire from the Yupit School District as a maintenance mechanic here in Akiak Schools, as of June 30, 2019.

Lett M. Egoak Jr.

Thank you:

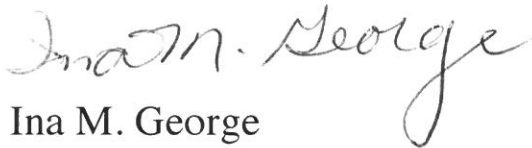
cc: Superintendent Cassandra Bennet
cc: Judy - YSD Maintenance Supervisor
cc: Akiak Principal Teresa Cox
cc: Bookkeeper: John

April 12, 2019

Dear Cassandra,

Please accept this letter as formal notification that I am resigning from my position as clerk typist with Yupiit School District. Let me know when my last day should be.

Sincerely,

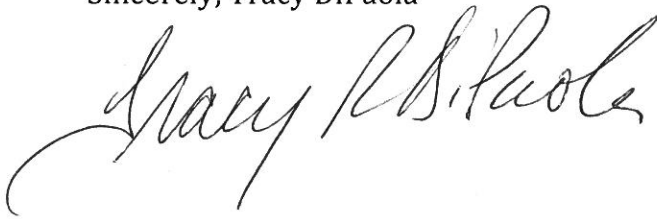

Ina M. George

To: Cassandra Bennett and Bonnie James

May 10, 2019

I want to thank you very much for the opportunity to work for the Yupiit School District this year. I am sorry to leave Tuluksak behind, but I have decided to continue to pursue my counseling career elsewhere. I will finish out this year, of course and any duties for which I am responsible regarding the 2018-2019 school year. I will be resigning the position of English teacher with the district for the 2019-2020 school year.

Sincerely, Tracy DiPaola

A handwritten signature in black ink that reads "Tracy DiPaola". The signature is written in a cursive style with a large, sweeping initial "T" and "D".

May 3, 2019

Ms. Cassandra Bennett
Superintendent
Yupit Schools
PO BOX 51190
Akiachak, AK 99551

Dear Ms. Cassandra Bennett,

Please accept this letter as notice that I will be resigning from my position at Akiachak School at the end of this school year. As a family, we have decided it is better to move our children back to Fairbanks for the upcoming school year.

Sincerely,



Jill Stone

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Action Item G.

The Administration recommends the approval of the Proposed RSB Meeting Schedule for FY19-20.

Yupiiit School District
Regional School Board of Education Meetings

3rd Thursday Meeting Date	2nd Monday Agenda Deadline	2nd Wednesday Packet Info & Reports due @ 8:00 AM	2nd Friday Packets Distributed
July 18, 2019	July 8, 2019	July 9, 2019	July 12, 2019
August 15, 2019	August 5, 2019	August 6, 2019	August 9, 2019
September 19, 2019	September 9, 2019	September 10, 2019	September 13, 2019
October 17, 2019	October 7, 2019	October 8, 2019	October 11, 2019
November 21, 2019	November 11, 2019	November 12, 2019	November 15, 2019
December 19, 2019	December 9, 2019	December 10, 2019	December 13, 2019
January 16, 2020	January 6, 2020	January 7, 2020	January 10, 2020
February 20, 2020	February 10, 2020	February 11, 2020	February 14, 2020
March 19, 2020	March 9, 2020	March 10, 2020	March 13, 2020
April 16, 2020	April 6, 2020	April 7, 2020	April 10, 2020
May 21, 2020	May 11, 2020	May 12, 2020	May 15, 2020
June 18, 2020	June 8, 2020	June 9, 2020	June 12, 2020

BB 9320(a) Regular Meetings: The Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting. The local media shall be provided with an annual calendar of regular Board meetings and shall be notified of any changes to the calendar. The Board shall hold 1 regular meeting on the **3rd Thursday of each month**. Unless changed by the Board, regular meetings shall be held at 11:00 AM at the School Library. Notice of regular meetings shall be posted at least three days prior to the meeting. ****not scheduled on 3rd Thursday**

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent

Re: Action Item H.

The Administration recommends the approval of the Pet Policy.

PET POLICY COMMITTEE

COMMITTEE MEMBERS:

Patricia Hutcherson, Director of Curriculum & Instruction, Chair
Judy Anderson, Director of Maintenance
Cassandra Bennett, Principal, Akiak
Mark Casseri, High School Teacher –Akiachak, (Past Pet owner)
Brian Krosschell, Director of Technology – Akiachak
Clare Roybt, Teacher, Akiak (Pet owner)
Regina Turner, Teacher, Tuluksak

BACKGROUND INFORMATION:

On September 12, 2018, Superintendent Malik requested that a committee be formed to develop a Pet Policy for Yupiit School District. The rationale for developing a Pet Policy is due primarily to damages sustained to teachers' housing because pet owners were not taking care of their pets. The damages sustained to teachers' housing by the school district prompted the Maintenance Director to discuss the issue with Superintendent Malik to create a policy pet owners would assume responsibility for negligence if their pet (s) damaged district's property. The cost of gutting and fully remodeling one unit destroyed by a tenant's pets and repairing damages to other units where tenants allowed their animals to damage their Unit is costing the district a fortune in overtime for maintenance crews, building materials and supplies, shipping, etc. Additionally, some pet owners are not cleaning up after their animals; and one owner has exceeded the limit of three (3) dogs per unit. The seriousness of the aforementioned situations became a priority for the school district and the Director of Curriculum and Instruction formed a committee.

While there is no official Pet Policy, **the Lease Agreement clearly states on page 2, "if the lessee chooses to have pets, (no more than 3 are allowed)". On page 5, Number**

20 under Housing of Pets, the number 3 is referenced and states: I hereby request permission to keep the following pet (s) not to exceed three (3) on the premises of my quarter. Due to the amount of damages incurred by YSD from pet damages for 2017-2018 school year and an approval from the previous superintendent that allowed a new hire/tenant to bring six (6) animals to their unit without approval of the Regional School Board, the creation of a Pet Policy was imminent for current and future occupancy in school district's housing.

On the first page of the Lease Agreement, **Security for Damage, Number 3, letter f**, it states: Lessor may deduct from Lessee's final paycheck the actual cost of replacement or repair, which ever is higher, where damages to the premises result from the following: In the second paragraph on page 2, it states: A \$200 deposit will be deducted from the Lessee's first paycheck, it will be returned at the end of the rental period upon successful inspection of the unit. In addition, if the lessee chooses to have pets, **(no more than 3 are allowed)** a pet deposit of \$500.00 will be deducted from the Lessee's paycheck.

f. Damage by pets. The third paragraph on page 2 of Lease Agreement after **letter f** states: Furnishings have been provided by Lessee's use and enjoyment during the period of the lease. In addition, if at any time during the lease term the Lessee request and receives permission to keep pets on the premises in accordance with Section 20 below, Lessee authorizes a \$500.00 pet deposit to be deducted in equal amounts from his/her next two (2) paychecks during the lease term. In the event of damage to the furnishings in excess of normal wear and tear, Lessee understands and agrees that Lessee is responsible or the full cost to repair such damage or replace the damaged item (s). Lessee understand that this amount may exceed the security deposit deducted from

Lessee's paycheck, and further understand that Lessee is responsible for the actual amount, even if it exceeds the amount of the security deposit. For damage done to furnishings in an amount that exceeds the amount of the security deposit, Lessee shall be responsible for either repairing or replacing the item (s), including any shipping costs associated with this repair or replacement.

RECOMMENDATIONS BY COMMITTEE:

1. Pet limit should not exceed the number of three (3) pets specified in Lease Agreement, unless approved by district.
2. Currently, the district has one employee who has six (6) dogs and the number exceeds the district's limit of three (3) animals per pet owner as specified by Lease Agreement. In good faith, the employee should be allowed to keep the number of dogs he has in the Unit because approval to have six animals was granted by previous superintendent without Regional Board approval when employment was offered and employee was hired in his current position. As the number of animals in the Unit decrease no other animals should replace the one (s) that are currently living in the Unit. The goal is to bring the number down to three (3) as specified in the current Lease Agreement.
3. Language regarding the number of pets a Pet owner can bring to YSD should be placed online and discussed with applicant during interview process if they have pets. By providing information online and discussing information with applicants (if asked about pets during interview) the applicant (s) will be able to make a better decision about joining YSD.
4. As Units become vacant, Director of Maintenance with the approval of Superintendent/Regional Board should began discussion about making Units Pet free.

For the incoming school year (2019-2020), the Committee makes the following recommendations for new employee (s) tenant (s) for deposit. Additionally, housing Units should be inspected two (2) times a year.

DEPOSIT:

1. For employee-tenants new to the **district (effective 2019-2020) \$1,000 pet deposit.**
2. At the end of year one (1) rebate of **\$100** should be returned if year-end inspection shows no pet damage.

3. At the end of year two (2) rebate of \$200 should be returned if year-end inspection shows no pet damage.
4. At the end of year three (3) rebate of \$200 should be returned if year-end inspection shows no pet damage.

The remaining \$500 deposit remains with lessor until the end of the lease. Full rebate will be given to lease if Unit shows no pet damage.

DAMAGE (s) TO UNITS AS A RESULT OF PETS:

In the past, at least twice a year, Director of Maintenance, on-site maintenance personnel and/or principal have inspected teacher housing. If damage is noted at time of inspection, a work order should be written, costs estimated/determined and presented to leasee. Once the repairs are completed the actual costs would be presented to tenant with options for paying bill. Tenant (s) would pay the cost like any bill; monies could be deducted from paycheck or other legal alternatives could be presented to leasee (s).

PET RULES:

1. Pet owners shall be liable for damage caused by their pets.
2. Pet owners should keep their Unit and surrounding area clean and free of pet odors, insect infestation and pet feces, urine, waste and litter.
3. Refrain and prevent the pet from gnawing, chewing, scratching or otherwise defacing the doors, walls, windows and floor coverings of the Unit, other Units and common areas, buildings, landscaping and boardwalk.
4. Immediately remove, clean up and appropriately dispose of any pet feces, waste and litter deposited by the tenant's pet on the common grounds, boardwalk access ways.
5. Dispose of pet waste and litter using procedures for the lease's specific Unit.
6. Leasee shall prevent pet from becoming a nuisance for any other tenant or person in or around their Unit.
7. A pet will not be allowed to disturb the health, safety, rights, comfort or peaceful and quiet enjoyment of other tenants.
8. Pet owners must be able to maintain control over their pets.
9. All female dogs over the age of six months and all female cats over the age of five months must be spayed. ***Exception maybe made for documented show pets still not to exceed 3 animals in a Unit.**
10. All male dogs over the age of eight months and all male cats over the age of ten months must be neutered. ***Exception maybe made for documented show pets still not to exceed 3 animals in a Unit.**
11. During housing inspections/maintenance repairs all animals should be in a kennel if owner is not in Unit.

COMPLAINTS:

- 1.** All complaints regarding pet owners should follow the change of command be directed to the immediate supervisor.

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent

Re: Action Item I.

The copies of the Water & Sewer Contracts for Akiachak and Akiak Native Communities will be handed out by John Stackhouse, Business Manager.

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Action Item J.

The copies of the Electric Contracts for Akiachak and Akiak Native Communities will be handed out by John Stackhouse, Business Manager.

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent

Re: Action Item K.

The hiring Procedures will be discussed by Superintendent, Cassandra Bennett.

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Executive Session - none

Yupiiit School District

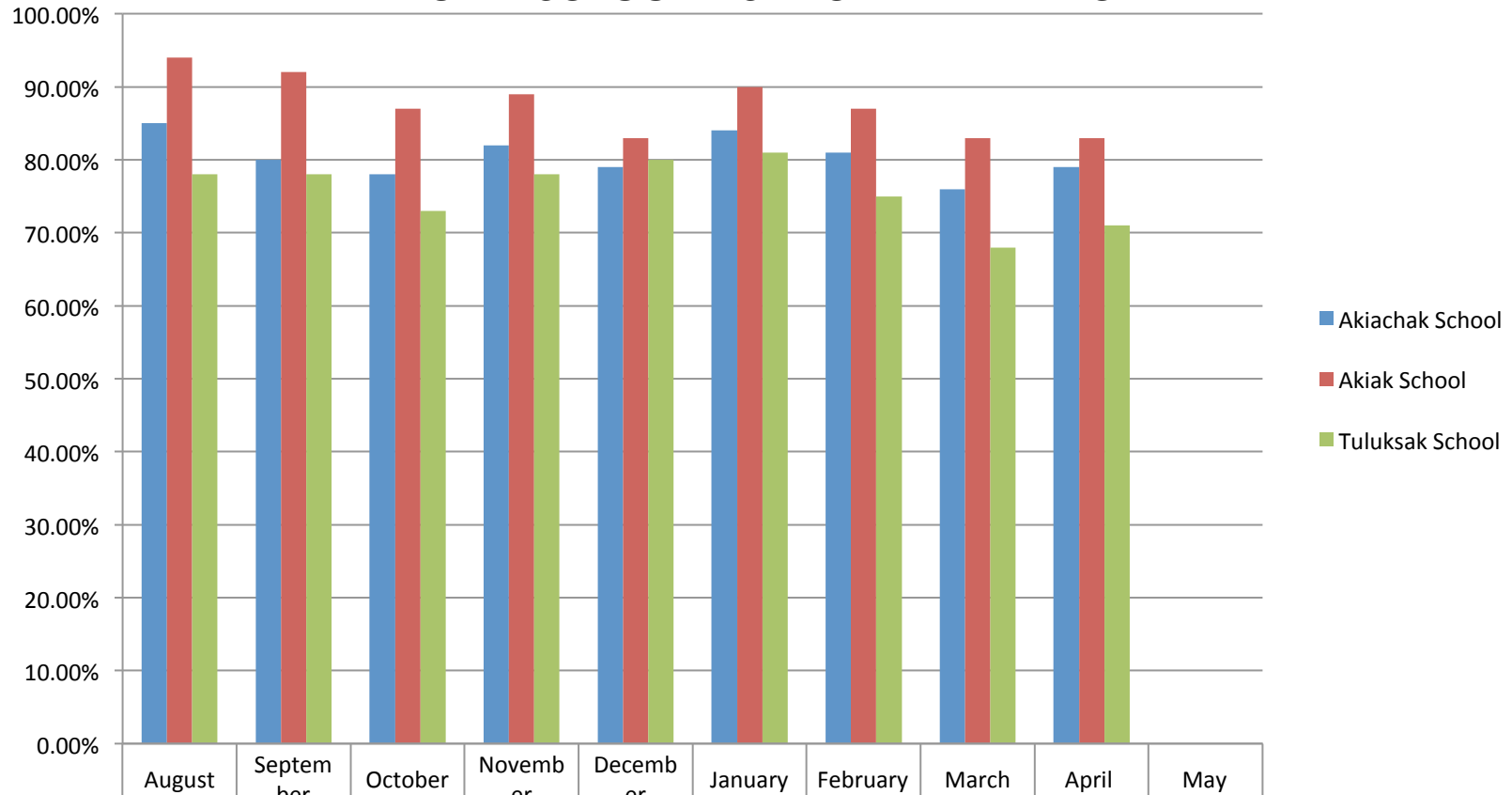
Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Attendance Report

The Attendance report for the month of April is presented for your information and review.

2018-19 YUPIIT SCHOOL DISTRICT ATTENDANCE



Akiachak School	85.00%	80.00%	78.00%	82.00%	79.00%	84.00%	81.00%	76.00%	79.00%	
Akiak School	94.00%	92.00%	87.00%	89.00%	83.00%	90.00%	87.00%	83.00%	83.00%	
Tuluksak School	78.00%	78.00%	73.00%	78.00%	80.00%	81.00%	75.00%	68.00%	71.00%	

Yupiit School District

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Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent

Re: Reports – B-I

The Administrative reports are presented for your information and review.

Author of Report: Cody Burnham

Department: Principal – Akiachak School

Date of Regional School Board Meeting: May 16, 2019

Mission Statement

To educate all children to be successful in any environment.

Vision Statement

All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yup'iaq language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yup'ik and speak their language, and the curriculum and instruction is based in Yup'ik values and traditions. Our community members, elders, parents and students feel ownership in our schools

Values

Love for Children, Spirituality, Sharing, Humility, Hard Work, Respect for Others and Their Property, Cooperation, Family Roles, Knowledge of Family Tree, Hunter Success, Domestic Skills, Knowledge of Language, Avoid Conflict, Humor, Respect for Land, Respect for Nature

Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
April 24	NYO State	Students competed at the state NYO competition.	1. Students Succeed Culturally and Academically
April 26	PEAKS Testing	Concluded our PEAKS testing.	1. Students Succeed Culturally and Academically 4. Education System Change
April 22-26	Book Fair	Akiachak School hosted a Scholastic Book Fair.	1. Students Succeed Culturally and Academically 2. Community, Parents, and Elder Involvement
April 29	MAP Testing	Started MAP testing grades 3-11	1. Students Succeed Culturally and Academically 4. Education System Change
April 29	Yupik Test	Staff conducted the end-of-year Yupik Oral Fluency test.	1. Students Succeed Culturally and Academically 4. Education System Change
May 8 th	Kinder Graduation	Akiachak School's Kindergarten Graduation	1. Students Succeed Culturally and Academically 2. Community, Parents, and Elder Involvement
May 9 th	LASB Meeting	The last annual LASB meeting.	2. Community, Parents, and Elder Involvement 4. Education System Change
May 10 th	Graduation	Akiachak School's Eighth Grade and Senior Graduation.	1. Students Succeed Culturally and Academically 2. Community, Parents, and Elder Involvement
May 15 th	Last Day of School	Last day of school for students.	1. Students Succeed Culturally and Academically
May 16 th	Workday	Teacher Workday	3. Staff Recruitment and Retention
May 20 th	Nurse	Public Health Nurse will come and be available for shots and testing.	1. Students Succeed Culturally and Academically 2. Community, Parents, and Elder Involvement

Author of Report: Teresa Cox
 Department/Location: Akiak School
 Date of Regional School Board Meeting: May 16, 2019

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Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
May	End of year Enrollment and Staffing	<ul style="list-style-type: none"> • As of May 7, Total Enrollment 119 students • K-6 = 71 • 7-8 = 17 • 9-12 = 31 PROJECTED ENROLLMENT FY20 = 130 students Current Staffing = 8 certified, 1 CTE, 2 Yupik teachers, 5 Para Pros (2 Special Ed aides)	<p>Mission Statement: To educate all children to be successful in any environment.</p> <p>Vision Statement: All members of the community are proud and committed to our school system. Values: Love for children, Sharing, Cooperation, Humor.</p> <p>Strategic Goal: Staff Recruitment and Retention</p>
Apr. /May	Senior Class	<ul style="list-style-type: none"> • Senior Class Senior Trip to Disneyland booked with Sheila Carl at the IRA • Seniors busy planning for graduation ceremony 5/9, @ 2:00pm in the Gym. All are invited 	<p>Mission Statement: To educate all children to be successful in any environment</p> <p>Values: Sharing, Cooperation,</p> <p>Vision: Students feel ownership in school</p> <p>Strategic Goal: Community, Parents and Elder Involvement</p>
Apr./May	Assessments & Counseling	<ul style="list-style-type: none"> • All testing is complete for Akiak. Thanks to the counselor and dedicated teachers to ensure students were tested. • There are still opportunities for summer camps with Excel Alaska. Information is on bulletin board in high school wing. 	<p>Vision: Student/Athlete have a positive learning environment through NYO and Compete against LKSD and win State for our school and community.</p> <p>Values: Love for children, Hard Work, Respect for Others, Cooperation, Avoid Conflict</p> <p>Strategic Goal: Students Succeed Culturally and Academically</p>
Mar. 2019	Elders	We do not have any active elders in our school	<p>Strategic Goal: Staff Recruitment and Retention.</p>
Mar. & Apr.	Community Liaison	<ul style="list-style-type: none"> • Talking with elders in community about our students in the school • Calling parents about their children's behaviors in school • Continue to send out attendance letters, behavior letters to parents/guardians • Since the beginning of the school year, I have noticed the behaviors toward staff have improved. • Speak with students K-12 on a daily basis about behaviors and respecting their elders and staff members of the school. • Arrange parent, staff, admin meetings with students parents/guardians 	<p>Mission Statement: To educate all children to be successful in any environment</p> <p>Values: Sharing, Cooperation,</p> <p>Vision: Students feel ownership in school, attend school regularly and graduate prepared to be successful in any environment.</p> <p>Strategic Goal:</p> <ol style="list-style-type: none"> 1. Students Succeed Culturally and Academically 2. Community, Parents and Elder Involvement 3. Staff Recruitment and Retention

			Education System Change
May	AKI Yup'ik Spelling Bee	<ul style="list-style-type: none"> Akiak held its own Yupik Spelling Bee for K-12th grade. Thanks to Debra Jackson, Ida Jasper, and Caitlyn Williams. A lot of prizes and fun had by all. 	<p>Vision: Students have a positive learning environment</p> <p>Values: Love for children, Hard Work, Respect for Others, Cooperation, Avoid Conflict</p> <p>Strategic Goal: Students Succeed Culturally and Academically</p>
May 10	Migrant Ed Night	<ul style="list-style-type: none"> Kathleen Gilila hosting Migrant Ed Night for families with pizza and juice. Lots of books to be given away. 	<p>Mission Statement To educate all children to be successful in any environment</p> <p>Values Sharing, Humility, Hard Work, Respect for Others and Domestic Skills, Knowledge of Language, Avoid Conflict, Humor, Respect for Land, Respect for Nature.</p> <p>Strategic Goal Areas: Students Succeed Culturally and Academically. Community, Parents and Elder Involvement</p>

Author of Report: Sharene Craft
 Department/Location: Tuluksak School
 Date of Regional School Board Meeting: May 16, 2019

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Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
2 nd Semester	Elders	Elders are busy sewing Kuspuks for Graduation and giving guidance to students in-regards to behavior issues.	Students succeed academically Community Involvement
April 2019	Native Youth Olympics	The Tuluksak Native Youth Olympics team qualified and sent 2 athletes to the state competition in Anchorage.	Community Involvement Students succeed academically
2 nd Semester	High School Class options	Shop Class completed building dog houses and a sled that were then sold to community members, the funds help reduce the cost of supplies for the class. Home Ec class produced food for Prom. Yuraq class continues and the students are practicing and planning for next year. Art Class continues to produce inspiring paintings.	Students succeed academically Teacher Retention
May 4 th , 2019	Prom	Students and Staff had a wonderful time together at the Tuluksak Prom.	Students succeed academically Staff Recruitment and Retention
April 2019	Yuraq Team ASAA Region 1 Endowment	Tuluksak Wolverine Dance Troupe performed during the Cama-i Festival on March 29 th , 30 th and 31 st . Tuluksak was awarded a \$4000 endowment from ASAA Region 1 to help with the cost of sending the students to Cama-i.	Students succeed culturally and academically
2013-2019	Granna's Imagination Library	Children in YSD area, ages 0 – 5, have received a total of 5,375 books in the mail from Granna's Imagination Library. This program has been funded by several Best Beginnings Grants, personal donations and fundraisers.	Students Succeed Academically
May 2019	Decathlon	5 students participated in the 2019 Academic Decathlon in Aniak. Lance Phillip: Gold Medal in Social Studies, Bronze in Science, Abel Lamont: Bronze in Essay, Senkanne Alexie: Bronze in Geography, Essay and Social Studies	Students Succeed Academically
May 6, 2019	E-Sports Team	Tuluksak Wolverines qualified and competed in the Fortnite Alaska State semi-finals against the Nulato 007s.	Students Succeed Academically Education System Change



Jeff Erickson, Executive Secretary
Region 1, Alaska Schools Activities Association
PO Box 225
Unalakleet, AK 99684
Ph: 907-624-4232
Email: jerickson@bssd.org

Sharene Craft
Tuluksak Schools
General Delivery
Tuluksak, AK 99679

Dear Sharene,

The Region 1/ASAA Board has confirmed an endowment award of \$4000 for your application for the Wolverine Yuraq Dance Team. Enclosed is a check for the full amount.

If possible, please have a short report ready for the Fall 2019 board meeting regarding the progress and use of this endowment. This can be delivered to your Region 1 board representative.

Thank you for your application. Have a great and restful summer.

Sincerely,

Jeff Erickson

Author of Report: Patricia Hutcherson, Ph.D.
 Department: Director of Curriculum and Instruction
 Date of Regional School Board Meeting: April/May 2019

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Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
Apr/May 2019	Organized Comm meeting for ANEP grant	Community members, LASB, Tribal Council and students are members of the Committee that will work with Grant Director on planning activities to meet requirements of ANEP grant.	Students succeed culturally and academically; Community Parents and Elder Involvement; Education System Change
Apr/May 2019	Attended Webinar for School Climate and Connectedness Survey	Attended informational Webinar on results of School Climate and Connectedness Survey.	Students Succeed Culturally and Academically; Community, Parents and Elder Involvement and Education System Change.
Apr/May 2019	ELA Curriculum	Participated in conference call with HMH representatives to discuss Professional Development training in August for new ELA curriculum	Education System change Student Succeed Culturally & Academically.
Apr/May 2019	August Inservice	Conference call with presenters to discuss a potential place on agenda for August In-service	Education System Change; Student Succeed Culturally & Academically
Apr/May 2019	Summer camp with VTE	Worked with School Counselor at each site to identify students interested in attending VTE summer camp. Students will participate in Culinary Art, EMT and Leadership courses and will receive credit if they participate in sessions.	Education System Change; Student Succeed Culturally & Academically; Community, Parents, Elders Involvement
Apr/May 2019	Leadership meeting	Leadership meeting to discuss Strategic Plan and DEED's In-service	Education System Change; Student Succeed Culturally & Academically; Community, Parents, Elders Involvement

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



From: John C. Stackhouse
Business Manager
Yupiit School District

Date: May 16, 2019

Subj: 2019 May Board Report

The 2019 May Board Report contains the following:

Summary of Activities

Income statement report from BMS for 05/19

Author of Report: John Stackhouse
 Department/Location: Business Manager
 Date of Regional School Board Meeting: May 16, 2019

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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
Apr	FY18 Audit	Completed	Education System Change
Apr-May	FY20 Budget	Prepared 3rd Proposal	Education System Change
Apr-May	FY19 Grants	Provided Quarterly reports to Federal Program Coordinator	Education System Change
Apr-May	Recruitment	Assisted with Intents to hire and Contracts	Education System Change
Apr-May	Recruitment	Assisted on Job Interviews/Background Checks/Reference Checks	Education System Change
Apr	ESEA conference	Attended ESEA conference in Anchorage	Education System Change
May	Federal/State Reports	Submitted 3 rd quarter 941s and State Unemployment	Education System Change
Apr-May	Insurance	Worked with Ins Broker on reinsurance for FY20	Education System Change
Apr-May	Insurance	Worked on Opt out plan for health insurance	Education System Change
Apr	FY19-FY21 Audit	Drafted and Posted RFP for audit services	Education System Change
Apr	FY20 Grants	Submitted and received approval for indirect rate	Education System Change

100 OPERATING BUDGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	40	OTHER LOCAL REVENUES		2,950.75		15,000.00	-12,049.25
	47	E-RATE		1,405,850.12		1,543,890.00	-138,039.88
	51	FOUNDATION PROGRAM		4,831,248.00		5,313,962.00	-482,714.00
	52	State BAG		25,915.20		25,915.00	0.20
	55	QUALITY SCHOOLS		25,064.00		26,233.00	-1,169.00
	56	TRS ON-BEHALF				529,385.00	-529,385.00
	57	PERS ON-BEHALF				119,222.00	-119,222.00
	90	OTHER STATE REVENUE				128,114.00	-128,114.00
	110	IMPACT AID		5,070,447.66		4,000,269.00	1,070,178.66
	130	JOHNSON O'MALLEY -BIA		4,375.00			4,375.00
	150	FEDERAL REVENUE VIA STATE A		40,689.57			40,689.57
	235	OTHER- INSURANCE		46,556.68			46,556.68
600		OPERATION & MAINTENANCE					
	40	OTHER LOCAL REVENUES		1,936.00			1,936.00
		Total Function		1,936.00			1,936.00
Total Revenue			0.00	11,455,032.98		11,701,990.00	-246,957.02
Expenses							
100		REGULAR INSTRUCTION					
	315	TEACHER		1,138,831.38		1,670,000.00	531,168.62
	316	EXTRA DUTY PAY		2,207.57			-2,207.57
	322	SPECIALISTS (NON-CERT)		15,838.87			-15,838.87
	323	AIDES		184,907.50		252,298.00	67,390.50
	329	SUBSTITUTES/TEMPORARIES		155,568.93		196,000.00	40,431.07
	360	EMPLOYEE BENEFITS				682,000.00	682,000.00
	361	HEALTH/LIFE INSURANCE		204,080.10			-204,080.10
	362	UNEMPLOYMENT INSURANCE		20,802.51			-20,802.51
	363	WORKER'S COMP		22,443.43			-22,443.43
	364	FICA/MEDICARE		44,306.57			-44,306.57
	365	TEACHER'S RETIREMENT		143,483.30			-143,483.30
	366	PERS		39,756.06			-39,756.06
	367	TRS ONBEHALF				333,194.00	333,194.00
	368	PERS ONBEHALF				19,670.00	19,670.00
	410	PROFESSIONAL & TECH SVCS				3,000.00	3,000.00
	420	STAFF TRAVEL & PER DIEM		5,555.56	1,002.29	6,000.00	444.44
	425	STUDENT TRAVEL		4,157.65			-4,157.65
	440	OTHER PURCHASED SERVICES		765.00		1,000.00	235.00
	450	SUPPLIES, MATL & MEDIA		229,017.73	129,026.04	133,000.00	-96,017.73

100 OPERATING BUDGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
	490	OTHER EXPENSES		5.75			-5.75
		Total Function		2,211,727.91	130,028.33	3,296,162.00	1,084,434.09
120		BILINGUAL/BICULTURAL INST					
	321	DIR/COORD/MGR (NON-CERT)		47,702.82		50,000.00	2,297.18
	329	SUBSTITUTES/TEMPORARIES		2,250.00			-2,250.00
	360	EMPLOYEE BENEFITS				25,000.00	25,000.00
	361	HEALTH/LIFE INSURANCE		9,240.70			-9,240.70
	362	UNEMPLOYMENT INSURANCE		700.98			-700.98
	363	WORKER'S COMP		749.28			-749.28
	364	FICA/MEDICARE		3,821.43			-3,821.43
	366	PERS		10,494.59			-10,494.59
	368	PERS ONBEHALF				6,059.00	6,059.00
	410	PROFESSIONAL & TECH SVCS				2,500.00	2,500.00
	420	STAFF TRAVEL & PER DIEM		1,074.86		1,000.00	-74.86
	450	SUPPLIES, MATL & MEDIA		5,597.29		9,000.00	3,402.71
		Total Function		81,631.95		93,559.00	11,927.05
160		VOCATIONAL ED INSTRUCTION					
	315	TEACHER		83,319.88		142,834.00	59,514.12
	329	SUBSTITUTES/TEMPORARIES		277.04			-277.04
	360	EMPLOYEE BENEFITS				57,134.00	57,134.00
	361	HEALTH/LIFE INSURANCE		17,966.90			-17,966.90
	362	UNEMPLOYMENT INSURANCE		1,153.64			-1,153.64
	363	WORKER'S COMP		1,254.01			-1,254.01
	364	FICA/MEDICARE		1,229.33			-1,229.33
	365	TEACHER'S RETIREMENT		10,465.00			-10,465.00
	366	PERS		60.95			-60.95
	367	TRS ONBEHALF				23,339.00	23,339.00
	420	STAFF TRAVEL & PER DIEM		4,020.35			-4,020.35
	440	OTHER PURCHASED SERVICES		1,200.00			-1,200.00
	450	SUPPLIES, MATL & MEDIA		14,458.91	2,385.00	15,000.00	541.09
		Total Function		135,406.01	2,385.00	238,307.00	102,900.99
200		SPECIAL ED INSTRUCTION					
	315	TEACHER		124,088.52		206,405.00	82,316.48
	323	AIDES		85,294.37		160,718.00	75,423.63
	360	EMPLOYEE BENEFITS				240,003.00	240,003.00
	361	HEALTH/LIFE INSURANCE		31,424.92			-31,424.92
	362	UNEMPLOYMENT INSURANCE		2,908.09			-2,908.09
	363	WORKER'S COMP		3,140.80			-3,140.80
	364	FICA/MEDICARE		8,654.10			-8,654.10
	365	TEACHER'S RETIREMENT		15,422.32			-15,422.32
	366	PERS		14,831.58			-14,831.58
	367	TRS ONBEHALF				75,044.00	75,044.00
	368	PERS ONBEHALF				12,189.00	12,189.00

100 OPERATING BUDGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
	420	STAFF TRAVEL & PER DIEM				3,000.00	3,000.00
	450	SUPPLIES, MATL & MEDIA		1,780.69		2,000.00	219.31
		Total Function		287,545.39		699,359.00	411,813.61
220		SPEC ED SUPPORT SVCS					
	314	DIR/COOR/MANAGER (CERT)		14,356.50		105,939.00	91,582.50
	324	SUPPORT STAFF		4,102.65		6,037.00	1,934.35
	329	SUBSTITUTES/TEMPORARIES		56,269.50			-56,269.50
	360	EMPLOYEE BENEFITS				42,376.00	42,376.00
	361	HEALTH/LIFE INSURANCE		1,108.87			-1,108.87
	362	UNEMPLOYMENT INSURANCE		1,046.51			-1,046.51
	363	WORKER'S COMP		1,120.75			-1,120.75
	364	FICA/MEDICARE		1,682.09			-1,682.09
	365	TEACHER'S RETIREMENT		7,522.51			-7,522.51
	366	PERS		902.63			-902.63
	367	TRS ONBEHALF				17,310.00	17,310.00
	368	PERS ONBEHALF				337.00	337.00
	390	TRAVEL ALLOWANCE		23,330.00		33,000.00	9,670.00
	410	PROFESSIONAL & TECH SVCS		119,588.92		95,000.00	-24,588.92
	420	STAFF TRAVEL & PER DIEM		14,739.79	6,699.00	15,550.00	810.21
	425	STUDENT TRAVEL		1,168.42		1,000.00	-168.42
	450	SUPPLIES, MATL & MEDIA		2,417.55		3,000.00	582.45
	490	OTHER EXPENSES				300.00	300.00
		Total Function		249,356.69	6,699.00	319,849.00	70,492.31
320		GUIDANCE SERVICES					
	316	EXTRA DUTY PAY		200.00			-200.00
	318	SPECIALISTS		112,221.08		207,792.00	95,570.92
	360	EMPLOYEE BENEFITS				85,117.00	85,117.00
	361	HEALTH/LIFE INSURANCE		21,145.78			-21,145.78
	362	UNEMPLOYMENT INSURANCE		1,551.40			-1,551.40
	363	WORKER'S COMP		1,686.33			-1,686.33
	364	FICA/MEDICARE		1,630.10			-1,630.10
	365	TEACHER'S RETIREMENT		14,120.10			-14,120.10
	367	TRS ONBEHALF				42,762.00	42,762.00
	390	TRAVEL ALLOWANCE				500.00	500.00
	420	STAFF TRAVEL & PER DIEM		285.00		1,000.00	715.00
	450	SUPPLIES, MATL & MEDIA				1,500.00	1,500.00
		Total Function		152,839.79		338,671.00	185,831.21
350		SUPPORT SERVICES INSTRUCT					
	314	DIR/COOR/MANAGER (CERT)		75,540.00		113,310.00	37,770.00
	324	SUPPORT STAFF		16,069.16		23,664.00	7,594.84
	360	EMPLOYEE BENEFITS				54,782.00	54,782.00
	361	HEALTH/LIFE INSURANCE		4,343.09			-4,343.09
	362	UNEMPLOYMENT INSURANCE		1,267.26			-1,267.26

100 OPERATING BUDGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
	363	WORKER'S COMP		1,373.71			-1,373.71
	364	FICA/MEDICARE		2,324.65			-2,324.65
	365	TEACHER'S RETIREMENT		9,487.76			-9,487.76
	366	PERS		3,535.19			-3,535.19
	367	TRS ONBEHALF				18,515.00	18,515.00
	368	PERS ONBEHALF				1,319.00	1,319.00
	390	TRAVEL ALLOWANCE				1,000.00	1,000.00
	410	PROFESSIONAL & TECH SVCS				10,000.00	10,000.00
	420	STAFF TRAVEL & PER DIEM				5,625.00	5,625.00
	433	COMMUNICATIONS				300.00	300.00
	450	SUPPLIES, MATL & MEDIA		1,100.36	326.86	16,875.00	15,774.64
	491	DUES & FEES				1,500.00	1,500.00
		Total Function		115,041.18	326.86	246,890.00	131,848.82
351		TECHNOLOGY					
	433	COMMUNICATIONS		8,870.95			-8,870.95
	450	SUPPLIES, MATL & MEDIA		2,255.95			-2,255.95
		Total Function		11,126.90			-11,126.90
352		LIBRARY SERVICES					
	323	AIDES		43,814.81		65,899.00	22,084.19
	360	EMPLOYEE BENEFITS				19,051.00	19,051.00
	361	HEALTH/LIFE INSURANCE		27,683.95			-27,683.95
	362	UNEMPLOYMENT INSURANCE		612.86			-612.86
	363	WORKER'S COMP		657.24			-657.24
	364	FICA/MEDICARE		3,351.86			-3,351.86
	366	PERS		9,639.26			-9,639.26
	368	PERS ONBEHALF				3,677.00	3,677.00
	440	OTHER PURCHASED SERVICES		3,936.45			-3,936.45
	450	SUPPLIES, MATL & MEDIA		642.23		3,500.00	2,857.77
		Total Function		90,338.66		92,127.00	1,788.34
354		IN-SERVICE TRAINING					
	410	PROFESSIONAL & TECH SVCS				7,500.00	7,500.00
	420	STAFF TRAVEL & PER DIEM		1,638.40		5,000.00	3,361.60
	440	OTHER PURCHASED SERVICES				2,500.00	2,500.00
	450	SUPPLIES, MATL & MEDIA		10,974.88	4,111.18	2,500.00	-8,474.88
		Total Function		12,613.28	4,111.18	17,500.00	4,886.72
360		Instructional-Related Technology					
	314	DIR/COOR/MANAGER (CERT)		14,446.23		79,454.00	65,007.77
	321	DIR/COORD/MGR (NON-CERT)		30,698.23			-30,698.23
	324	SUPPORT STAFF		17,598.57		27,416.00	9,817.43
	360	EMPLOYEE BENEFITS				40,426.00	40,426.00
	361	HEALTH/LIFE INSURANCE		3,813.62			-3,813.62
	362	UNEMPLOYMENT INSURANCE		863.69			-863.69

100 OPERATING BUDGET

			----- Current Year -----				
Function	Object	Description	Current Month	Current YTD	Current Enc	Budget	Variance
	363	WORKER'S COMP		939.81			-939.81
	364	FICA/MEDICARE		2,000.84			-2,000.84
	365	TEACHER'S RETIREMENT		5,670.16			-5,670.16
	366	PERS		3,840.95			-3,840.95
	367	TRS ONBEHALF				12,982.00	12,982.00
	368	PERS ONBEHALF				1,530.00	1,530.00
	433	COMMUNICATIONS		990,800.14		36,000.00	-954,800.14
	444	TECHNOLOGY RELATED REPAIRS AND		3,112.43		3,000.00	-112.43
	450	SUPPLIES, MATL & MEDIA		2,803.41	1,259.55	6,000.00	3,196.59
		Total Function		1,076,588.08	1,259.55	206,808.00	-869,780.08
400		SCHOOL ADMINISTRATION					
	313	PRINCIPAL		195,750.08		293,645.00	97,894.92
	316	EXTRA DUTY PAY		3,490.72			-3,490.72
	329	SUBSTITUTES/TEMPORARIES		50.00			-50.00
	360	EMPLOYEE BENEFITS				117,458.00	117,458.00
	361	HEALTH/LIFE INSURANCE		19,887.22			-19,887.22
	362	UNEMPLOYMENT INSURANCE		2,750.32			-2,750.32
	363	WORKER'S COMP		2,989.27			-2,989.27
	364	FICA/MEDICARE		2,892.76			-2,892.76
	365	TEACHER'S RETIREMENT		25,024.45			-25,024.45
	367	TRS ONBEHALF				47,982.00	47,982.00
	390	TRAVEL ALLOWANCE				1,350.00	1,350.00
	420	STAFF TRAVEL & PER DIEM		7,297.58		3,200.00	-4,097.58
	450	SUPPLIES, MATL & MEDIA		9,812.97	225.40	1,100.00	-8,712.97
		Total Function		269,945.37	225.40	464,735.00	194,789.63
450		SCHOOL ADMIN SUPPORT					
	324	SUPPORT STAFF		78,359.64		97,255.00	18,895.36
	360	EMPLOYEE BENEFITS				38,902.00	38,902.00
	361	HEALTH/LIFE INSURANCE		9,240.70			-9,240.70
	362	UNEMPLOYMENT INSURANCE		1,066.60			-1,066.60
	363	WORKER'S COMP		1,174.28			-1,174.28
	364	FICA/MEDICARE		5,994.52			-5,994.52
	366	PERS		17,332.62			-17,332.62
	368	PERS ONBEHALF				5,428.00	5,428.00
	420	STAFF TRAVEL & PER DIEM		-242.53			242.53
	450	SUPPLIES, MATL & MEDIA		2,008.97	1,624.94	900.00	-1,108.97
		Total Function		114,934.80	1,624.94	142,485.00	27,550.20
511		BOARD OF EDUCATION					
	316	EXTRA DUTY PAY		328.10			-328.10
	322	SPECIALISTS (NON-CERT)		17,172.50		68,000.00	50,827.50
	324	SUPPORT STAFF		18,767.54		37,151.00	18,383.46
	329	SUBSTITUTES/TEMPORARIES		45,805.00			-45,805.00
	360	EMPLOYEE BENEFITS				33,961.00	33,961.00

100 OPERATING BUDGET

			----- Current Year -----				
Function	Object	Description	Current Month	Current YTD	Current Enc	Budget	Variance
	361	HEALTH/LIFE INSURANCE		1,957.62			-1,957.62
	362	UNEMPLOYMENT INSURANCE		267.16			-267.16
	363	WORKER'S COMP		355.67			-355.67
	364	FICA/MEDICARE		6,279.27			-6,279.27
	366	PERS		7,440.53			-7,440.53
	368	PERS ONBEHALF				5,867.00	5,867.00
	410	PROFESSIONAL & TECH SVCS		11,007.27		5,000.00	-6,007.27
	420	STAFF TRAVEL & PER DIEM		73,648.45	8,547.04	50,000.00	-23,648.45
	450	SUPPLIES, MATL & MEDIA		9,121.44		5,900.00	-3,221.44
	491	DUES & FEES		17,673.00		18,450.00	777.00
		Total Function		209,823.55	8,547.04	224,329.00	14,505.45
512		OFFICE OF SUPERINTENDENT					
	311	SUPERINTENDENT		125,801.31		125,000.00	-801.31
	316	EXTRA DUTY PAY		7,053.20			-7,053.20
	324	SUPPORT STAFF		19,336.28		29,004.00	9,667.72
	360	EMPLOYEE BENEFITS				61,602.00	61,602.00
	361	HEALTH/LIFE INSURANCE		23,984.36			-23,984.36
	362	UNEMPLOYMENT INSURANCE		2,167.28			-2,167.28
	363	WORKER'S COMP		2,282.90			-2,282.90
	364	FICA/MEDICARE		6,505.61			-6,505.61
	365	TEACHER'S RETIREMENT		10,044.21			-10,044.21
	366	PERS		4,253.98			-4,253.98
	367	TRS ONBEHALF				17,775.00	17,775.00
	368	PERS ONBEHALF				1,618.00	1,618.00
	370	HOUSING SUBSIDY				23,000.00	23,000.00
	410	PROFESSIONAL & TECH SVCS		10,248.00		35,000.00	24,752.00
	414	LEGAL SERVICES		47,536.95			-47,536.95
	420	STAFF TRAVEL & PER DIEM		31,623.29	2,317.33	7,500.00	-24,123.29
	450	SUPPLIES, MATL & MEDIA		5,092.09	50.00	1,500.00	-3,592.09
	490	OTHER EXPENSES		1,055.00			-1,055.00
	491	DUES & FEES		1,290.00		500.00	-790.00
		Total Function		298,274.46	2,367.33	302,499.00	4,224.54
550		DISTRICT ADMIN SUPPORT SV					
	310	CERTIFICATED SALARIES		39,000.00			-39,000.00
	316	EXTRA DUTY PAY		1,833.24			-1,833.24
	321	DIR/COORD/MGR (NON-CERT)		39,000.00		117,000.00	78,000.00
	324	SUPPORT STAFF		83,908.98		131,981.00	48,072.02
	329	SUBSTITUTES/TEMPORARIES		693.36			-693.36
	360	EMPLOYEE BENEFITS				99,592.00	99,592.00
	361	HEALTH/LIFE INSURANCE		34,834.60			-34,834.60
	362	UNEMPLOYMENT INSURANCE		2,304.38			-2,304.38
	363	WORKER'S COMP		2,465.15			-2,465.15
	364	FICA/MEDICARE		12,492.91			-12,492.91
	366	PERS		34,264.50			-34,264.50

100 OPERATING BUDGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
	368	PERS ONBEHALF				13,893.00	13,893.00
	390	TRAVEL ALLOWANCE				1,500.00	1,500.00
	410	PROFESSIONAL & TECH SVCS		80,400.00		60,000.00	-20,400.00
	420	STAFF TRAVEL & PER DIEM		18,644.69	837.57	5,000.00	-13,644.69
	425	STUDENT TRAVEL		592.38			-592.38
	433	COMMUNICATIONS		20,432.51		30,000.00	9,567.49
	440	OTHER PURCHASED SERVICES		15,520.00		40,000.00	24,480.00
	445	INSURANCE & BOND PREMIUMS A		-7,731.35		18,500.00	26,231.35
	450	SUPPLIES, MATL & MEDIA		14,777.46	1,957.73	5,000.00	-9,777.46
	490	OTHER EXPENSES		86,320.29			-86,320.29
	491	DUES & FEES		3,698.98		3,000.00	-698.98
		Total Function		483,452.08	2,795.30	525,466.00	42,013.92
551		RECRUITMENT					
	321	DIR/COORD/MGR (NON-CERT)		638.70			-638.70
	361	HEALTH/LIFE INSURANCE		196.66			-196.66
	362	UNEMPLOYMENT INSURANCE		8.84			-8.84
	363	WORKER'S COMP		9.61			-9.61
	364	FICA/MEDICARE		48.88			-48.88
	366	PERS		140.53			-140.53
	410	PROFESSIONAL & TECH SVCS				5,000.00	5,000.00
	420	STAFF TRAVEL & PER DIEM		18,589.48	1,035.56	11,250.00	-7,339.48
	450	SUPPLIES, MATL & MEDIA		747.82	292.99		-747.82
	490	OTHER EXPENSES		5,700.00		5,500.00	-200.00
		Total Function		26,080.52	1,328.55	21,750.00	-4,330.52
552		HUMAN RESOURCES STAFF SVC					
	321	DIR/COORD/MGR (NON-CERT)				28,151.00	28,151.00
	324	SUPPORT STAFF		18,767.54			-18,767.54
	360	EMPLOYEE BENEFITS				11,261.00	11,261.00
	361	HEALTH/LIFE INSURANCE		1,925.22			-1,925.22
	362	UNEMPLOYMENT INSURANCE		262.51			-262.51
	363	WORKER'S COMP		281.53			-281.53
	364	FICA/MEDICARE		1,435.72			-1,435.72
	366	PERS		4,128.85			-4,128.85
	368	PERS ONBEHALF				1,571.00	1,571.00
	420	STAFF TRAVEL & PER DIEM		70.00		500.00	430.00
	450	SUPPLIES, MATL & MEDIA				250.00	250.00
	490	OTHER EXPENSES				250.00	250.00
		Total Function		26,871.37		41,983.00	15,111.63
560		Administrative Technology Services					
	314	DIR/COOR/MANAGER (CERT)		2,407.70		26,485.00	24,077.30
	321	DIR/COORD/MGR (NON-CERT)		19,863.58			-19,863.58
	360	EMPLOYEE BENEFITS				10,594.00	10,594.00
	362	UNEMPLOYMENT INSURANCE		305.20			-305.20

100 OPERATING BUDGET

			----- Current Year -----				
Function	Object	Description	Current Month	Current YTD	Current Enc	Budget	Variance
	363	WORKER'S COMP		334.10			-334.10
	364	FICA/MEDICARE		322.94			-322.94
	365	TEACHER'S RETIREMENT		2,797.25			-2,797.25
	367	TRS ONBEHALF				4,328.00	4,328.00
	410	PROFESSIONAL & TECH SVCS				5,500.00	5,500.00
	420	STAFF TRAVEL & PER DIEM		5,784.03	575.00	7,500.00	1,715.97
	433	COMMUNICATIONS		309,856.90		1,764,000.00	1,454,143.10
	444	TECHNOLOGY RELATED REPAIRS AND		33.00		1,500.00	1,467.00
	450	SUPPLIES, MATL & MEDIA		21,572.52	1,802.65	44,000.00	22,427.48
	491	DUES & FEES				1,500.00	1,500.00
		Total Function		363,277.22	2,377.65	1,865,407.00	1,502,129.78
600		OPERATION & MAINTENANCE					
	316	EXTRA DUTY PAY		2,500.00			-2,500.00
	321	DIR/COORD/MGR (NON-CERT)		35,485.48		56,851.00	21,365.52
	325	MAINTENANCE/CUSTODIAL		171,678.49		228,942.00	57,263.51
	329	SUBSTITUTES/TEMPORARIES		107,956.86			-107,956.86
	360	EMPLOYEE BENEFITS				114,318.00	114,318.00
	361	HEALTH/LIFE INSURANCE		37,849.39			-37,849.39
	362	UNEMPLOYMENT INSURANCE		4,550.02			-4,550.02
	363	WORKER'S COMP		4,660.76			-4,660.76
	364	FICA/MEDICARE		24,298.14			-24,298.14
	366	PERS		40,321.70			-40,321.70
	368	PERS ONBEHALF				34,125.00	34,125.00
	410	PROFESSIONAL & TECH SVCS		1,560.00		5,000.00	3,440.00
	420	STAFF TRAVEL & PER DIEM		27,758.94	1,470.00	15,000.00	-12,758.94
	431	WATER & SEWAGE		287,254.92		325,000.00	37,745.08
	433	COMMUNICATIONS				300.00	300.00
	435	FUEL-HEATING		397,617.77		405,580.00	7,962.23
	436	ELECTRICITY		370,450.59		431,000.00	60,549.41
	440	OTHER PURCHASED SERVICES		17,680.04		28,000.00	10,319.96
	445	INSURANCE & BOND PREMIUMS A		-70,101.40		170,000.00	240,101.40
	450	SUPPLIES, MATL & MEDIA		40,522.86	2,018.00		-40,522.86
	452	MAINTENANCE SUPPLIES		296,278.10	149,007.22	100,000.00	-196,278.10
	453	JANITORIAL SUPPLIES		84,943.37	48,669.32	35,000.00	-49,943.37
	456	VEHICLE MAINTENANCE		8,455.55	933.81	10,500.00	2,044.45
	457	SMALL TOOLS AND EQUIPMENT		78.13			-78.13
	458	GAS & OIL		11,017.00		26,654.00	15,637.00
	490	OTHER EXPENSES				100.00	100.00
	491	DUES & FEES		272.00		450.00	178.00
		Total Function		1,903,088.71	202,098.35	1,986,820.00	83,731.29
700		STUDENT ACTIVITIES					
	315	TEACHER				10,000.00	10,000.00
	316	EXTRA DUTY PAY		4,750.00		27,000.00	22,250.00
	324	SUPPORT STAFF				5,000.00	5,000.00

100 OPERATING BUDGET

			----- Current Year -----				
Function	Object	Description	Current Month	Current YTD	Current Enc	Budget	Variance
	329	SUBSTITUTES/TEMPORARIES		6,095.00			-6,095.00
	360	EMPLOYEE BENEFITS				15,100.00	15,100.00
	361	HEALTH/LIFE INSURANCE		926.60			-926.60
	362	UNEMPLOYMENT INSURANCE		126.09			-126.09
	363	WORKER'S COMP		135.69			-135.69
	364	FICA/MEDICARE		486.49			-486.49
	365	TEACHER'S RETIREMENT		695.19			-695.19
	366	PERS		459.80			-459.80
	367	TRS ONBEHALF				5,831.00	5,831.00
	368	PERS ONBEHALF				279.00	279.00
	410	PROFESSIONAL & TECH SVCS		225.00			-225.00
	420	STAFF TRAVEL & PER DIEM		5,482.06	99.00	3,500.00	-1,982.06
	425	STUDENT TRAVEL		181,755.68	32,569.00	105,000.00	-76,755.68
	440	OTHER PURCHASED SERVICES		480.00			-480.00
	450	SUPPLIES, MATL & MEDIA		13,567.28	3,415.53	1,600.00	-11,967.28
	491	DUES & FEES		5,535.00		1,610.00	-3,925.00
		Total Function		220,719.88	36,083.53	174,920.00	-45,799.88
790		FOOD SERVICES					
	459	FOOD		478.59			-478.59
	510	EQUIPMENT		552.65			-552.65
		Total Function		1,031.24			-1,031.24
		Total Expenses	0.00	8,341,715.04	402,258.01	11,299,626.00	2,957,910.96
		Net Income from Operations		3,113,317.94			
		Other Expenses					
900		FUND TRANSFERS					
	552	XFER TO FOOD SERVICE				100,000.00	100,000.00
	558	XFER TO TEACHER HOUSING				400,000.00	400,000.00
		Total Function				500,000.00	
		Total Other Expenses	0.00	0.00		500,000.00	500,000.00
		Net Income	0.00	3,113,317.94			

205 STUDENT TRANSPORTATION

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Revenue						
	50	OTHER STATE REVENUES		588.00		588.00
	65	STUDENT TRANSPORTATION		294.00	882.00	-588.00
		Total Revenue	0.00	882.00	882.00	
Expenses						
760		TRANSPORTATION				
	440	OTHER PURCHASED SERVICES			882.00	882.00
		Total Function			882.00	882.00
		Total Expenses	0.00	0.00	882.00	882.00
		Net Income from Operations		882.00		
		Net Income	0.00	882.00		

236 STAFF DEVELOPMENT

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	50	OTHER STATE REVENUES		20,670.04		17,320.00	3,350.04
		Total Revenue	0.00	20,670.04		17,320.00	3,350.04
Expenses							
100	420	REGULAR INSTRUCTION STAFF TRAVEL & PER DIEM		10,165.81		17,320.00	7,154.19
		Total Function		10,165.81		17,320.00	7,154.19
160	420	VOCATIONAL ED INSTRUCTION STAFF TRAVEL & PER DIEM		246.96			-246.96
		Total Function		246.96			-246.96
550	420	DISTRICT ADMIN SUPPORT SV STAFF TRAVEL & PER DIEM		3,739.23			-3,739.23
		Total Function		3,739.23			-3,739.23
		Total Expenses	0.00	14,152.00		17,320.00	3,168.00
		Net Income from Operations		6,518.04			
		Net Income	0.00	6,518.04			

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244 SPRING DEED TRAINING GRANT 2019

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Expenses						
100		REGULAR INSTRUCTION				
	420	STAFF TRAVEL & PER DIEM		12,865.61		-12,865.61
		Total Function		12,865.61		-12,865.61
		Total Expenses	0.00	12,865.61	0.00	-12,865.61
		Net Income from Operations		-12,865.61		
		Net Income	0.00	-12,865.61		

250 TITLE IIA T&P R&R

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	100	FEDERAL REVENUE				69,637.00	-69,637.00
		Total Revenue	0.00	0.00		69,637.00	-69,637.00
Expenses							
100		REGULAR INSTRUCTION					
	320	NON CERTIFICATED SALARIES				38,500.00	38,500.00
	360	EMPLOYEE BENEFITS				14,560.00	14,560.00
	410	PROFESSIONAL & TECH SVCS				21,000.00	21,000.00
	420	STAFF TRAVEL & PER DIEM				3,000.00	3,000.00
	440	OTHER PURCHASED SERVICES				3,184.00	3,184.00
	450	SUPPLIES, MATL & MEDIA		1,703.44		553.00	-1,150.44
		Total Function		1,703.44		80,797.00	79,093.56
		Total Expenses	0.00	1,703.44		80,797.00	79,093.56
		Net Income from Operations					-1,703.44
		Net Income	0.00	-1,703.44			

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252 USDA FRESH FRUITS & VEGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Expenses							
790		FOOD SERVICES		367.55			-367.55
	459	FOOD					-367.55
		Total Function		367.55			-367.55
		Total Expenses	0.00	367.55		0.00	-367.55
		Net Income from Operations		-367.55			
		Net Income	0.00	-367.55			

255 FOOD SERVICE FUND

			----- Current Year -----				
Function	Object	Description	Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	22	TYPE A ADULT MEAL REVENUE		9,153.00		13,000.00	-3,847.00
	40	OTHER LOCAL REVENUES		151.00		32,000.00	-31,849.00
	100	FEDERAL REVENUE		36,925.70			36,925.70
	161	USDA FOOD SERVICE REIMBRS A		211,811.08		373,000.00	-161,188.92
	250	TRANSFER FR OTHER FUNDS				100,000.00	-100,000.00
		Total Revenue	0.00	258,040.78		518,000.00	-259,959.22
Expenses							
100		REGULAR INSTRUCTION					
	491	DUES & FEES		142.00			-142.00
		Total Function		142.00			-142.00
790		FOOD SERVICES					
	321	DIR/COORD/MGR (NON-CERT)		21,098.35		60,321.00	39,222.65
	326	FOOD SERVICE STAFF		84,092.67		107,318.00	23,225.33
	329	SUBSTITUTES/TEMPORARIES				6,000.00	6,000.00
	360	EMPLOYEE BENEFITS				67,955.00	67,955.00
	361	HEALTH/LIFE INSURANCE		38,580.45			-38,580.45
	362	UNEMPLOYMENT INSURANCE		1,464.29			-1,464.29
	363	WORKER'S COMP		1,562.47			-1,562.47
	364	FICA/MEDICARE		8,047.12			-8,047.12
	366	PERS		21,426.31			-21,426.31
	420	STAFF TRAVEL & PER DIEM		1,567.20		1,500.00	-67.20
	450	SUPPLIES, MATL & MEDIA		11,240.04	331.46	8,000.00	-3,240.04
	459	FOOD		190,864.95		365,000.00	174,135.05
	491	DUES & FEES		20.00		1,500.00	1,480.00
	510	EQUIPMENT		286.46		2,500.00	2,213.54
		Total Function		380,250.31	331.46	620,094.00	239,843.69
		Total Expenses	0.00	380,392.31	331.46	620,094.00	239,701.69
		Net Income from Operations		-122,351.53			
		Net Income	0.00	-122,351.53			

256 TITLE I PART (A)

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	100	FEDERAL REVENUE				523,135.00	-523,135.00
		Total Revenue	0.00	0.00		523,135.00	-523,135.00
Expenses							
100		REGULAR INSTRUCTION					
	316	EXTRA DUTY PAY		402.04		43,000.00	42,597.96
	320	NON CERTIFICATED SALARIES				164,355.00	164,355.00
	321	DIR/COORD/MGR (NON-CERT)		21,098.35		31,071.00	9,972.65
	323	AIDES		47,729.35			-47,729.35
	324	SUPPORT STAFF		16,605.55			-16,605.55
	360	EMPLOYEE BENEFITS				94,028.00	94,028.00
	361	HEALTH/LIFE INSURANCE		28,430.81			-28,430.81
	362	UNEMPLOYMENT INSURANCE		1,199.19			-1,199.19
	363	WORKER'S COMP		1,287.32			-1,287.32
	364	FICA/MEDICARE		6,558.64			-6,558.64
	365	TEACHER'S RETIREMENT		15.70			-15.70
	366	PERS		18,073.60			-18,073.60
	420	STAFF TRAVEL & PER DIEM		8,835.29	1,554.00	16,500.00	7,664.71
	425	STUDENT TRAVEL		9,460.31	1,120.68	25,000.00	15,539.69
	440	OTHER PURCHASED SERVICES				26,000.00	26,000.00
	450	SUPPLIES, MATL & MEDIA		95.00		28,181.00	28,086.00
	480	STUDENT STIPENDS		6,400.00		76,000.00	69,600.00
	490	OTHER EXPENSES				4,000.00	4,000.00
	510	EQUIPMENT				15,000.00	15,000.00
		Total Function		166,191.15	2,674.68	523,135.00	356,943.85
550		DISTRICT ADMIN SUPPORT SV					
	420	STAFF TRAVEL & PER DIEM		276.60			-276.60
		Total Function		276.60			-276.60
		Total Expenses	0.00	166,467.75	2,674.68	523,135.00	356,667.25
		Net Income from Operations		-166,467.75			
		Net Income	0.00	-166,467.75			

257 TITLE I-C MIGRANT ED

			----- Current Year -----				
Function	Object	Description	Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	100	FEDERAL REVENUE				74,502.00	-74,502.00
	150	FEDERAL REVENUE VIA STATE A		1,120.84			1,120.84
Total Revenue			0.00	1,120.84		74,502.00	-73,381.16
Expenses							
100		REGULAR INSTRUCTION					
	316	EXTRA DUTY PAY				450.00	450.00
	320	NON CERTIFICATED SALARIES		50.00		33,720.00	33,670.00
	324	SUPPORT STAFF		4,102.98			-4,102.98
	360	EMPLOYEE BENEFITS				7,400.00	7,400.00
	361	HEALTH/LIFE INSURANCE		1,108.94			-1,108.94
	362	UNEMPLOYMENT INSURANCE		57.41			-57.41
	363	WORKER'S COMP		61.46			-61.46
	364	FICA/MEDICARE		313.82			-313.82
	366	PERS		902.65			-902.65
	420	STAFF TRAVEL & PER DIEM		1,896.83	149.00		-1,896.83
	425	STUDENT TRAVEL		742.40		4,500.00	3,757.60
	450	SUPPLIES, MATL & MEDIA		2,822.14	1,402.81	13,429.00	10,606.86
	480	STUDENT STIPENDS				15,000.00	15,000.00
Total Function				12,058.63	1,551.81	74,499.00	62,440.37
Total Expenses			0.00	12,058.63	1,551.81	74,499.00	62,440.37
Net Income from Operations					-10,937.79		
Net Income			0.00	-10,937.79			

265 MIGRANT BOOKS

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Expenses						
100		REGULAR INSTRUCTION				
	310	CERTIFICATED SALARIES				300.00
	450	SUPPLIES, MATL & MEDIA				3,492.00
		Total Function				3,792.00
		Total Expenses	0.00	0.00		3,792.00
		Net Income from Operations				
		Net Income	0.00	0.00		

269 PRESCHOOL DISABLED

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	100	FEDERAL REVENUE				2,202.00	-2,202.00
		Total Revenue	0.00	0.00		2,202.00	-2,202.00
Expenses							
200		SPECIAL ED INSTRUCTION					
	410	PROFESSIONAL & TECH SVCS				1,454.00	1,454.00
	450	SUPPLIES, MATL & MEDIA				399.00	399.00
		Total Function				1,853.00	1,853.00
220		SPEC ED SUPPORT SVCS					
	410	PROFESSIONAL & TECH SVCS		1,803.33			-1,803.33
		Total Function		1,803.33			-1,803.33
		Total Expenses	0.00	1,803.33		1,853.00	49.67
		Net Income from Operations		-1,803.33			
		Net Income	0.00	-1,803.33			

270 TITLE III-A ENG LANG ACQ

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	100	FEDERAL REVENUE				30,175.00	-30,175.00
		Total Revenue	0.00	0.00		30,175.00	-30,175.00
Expenses							
100		REGULAR INSTRUCTION					
	410	PROFESSIONAL & TECH SVCS				4,900.00	4,900.00
	420	STAFF TRAVEL & PER DIEM				13,000.00	13,000.00
	450	SUPPLIES, MATL & MEDIA		1,620.10	915.32	12,275.00	10,654.90
		Total Function		1,620.10	915.32	30,175.00	28,554.90
		Total Expenses	0.00	1,620.10	915.32	30,175.00	28,554.90
		Net Income from Operations		-1,620.10			
		Net Income	0.00	-1,620.10			

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271 MIGRANT ED PARENT ADVISORY COUNCIL

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Expenses						
100		REGULAR INSTRUCTION				
	420	STAFF TRAVEL & PER DIEM		1,458.84		-1,458.84
		Total Function		1,458.84		-1,458.84
		Total Expenses	0.00	1,458.84	0.00	-1,458.84
		Net Income from Operations		-1,458.84		
		Net Income	0.00	-1,458.84		

274 TITLE IA SCHOOL IMPROVEMENT

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	150	FEDERAL REVENUE VIA STATE A				93,000.00	-93,000.00
		Total Revenue	0.00	0.00		93,000.00	-93,000.00
Expenses							
100		REGULAR INSTRUCTION					
	316	EXTRA DUTY PAY				4,350.00	4,350.00
	360	EMPLOYEE BENEFITS				3,150.00	3,150.00
	410	PROFESSIONAL & TECH SVCS				17,250.00	17,250.00
	420	STAFF TRAVEL & PER DIEM		21,207.60	585.00	30,000.00	8,792.40
	450	SUPPLIES, MATL & MEDIA		15,827.32		6,999.00	-8,828.32
	490	OTHER EXPENSES				1,248.00	1,248.00
		Total Function		37,034.92	585.00	62,997.00	25,962.08
220		SPEC ED SUPPORT SVCS					
	420	STAFF TRAVEL & PER DIEM		563.71			-563.71
		Total Function		563.71			-563.71
		Total Expenses	0.00	37,598.63	585.00	62,997.00	25,398.37
		Net Income from Operations		-37,598.63			
		Net Income	0.00	-37,598.63			

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275 TITLE IVA

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	100	FEDERAL REVENUE				61,245.00	-61,245.00
		Total Revenue	0.00	0.00		61,245.00	-61,245.00
		Net Income from Operations					
		Net Income	0.00	0.00			

297 TITLE VIB

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	100	FEDERAL REVENUE		21,035.94		150,216.00	-129,180.06
		Total Revenue	0.00	21,035.94		150,216.00	-129,180.06
Expenses							
200		SPECIAL ED INSTRUCTION					
	320	NON CERTIFICATED SALARIES				39,750.00	39,750.00
	323	AIDES		28,113.58			-28,113.58
	360	EMPLOYEE BENEFITS				19,737.00	19,737.00
	361	HEALTH/LIFE INSURANCE		5,280.18			-5,280.18
	362	UNEMPLOYMENT INSURANCE		406.61			-406.61
	363	WORKER'S COMP		447.22			-447.22
	364	FICA/MEDICARE		2,293.76			-2,293.76
	366	PERS		6,596.42			-6,596.42
	410	PROFESSIONAL & TECH SVCS		15,869.51		65,840.00	49,970.49
	420	STAFF TRAVEL & PER DIEM		1,380.00			-1,380.00
	425	STUDENT TRAVEL				2,000.00	2,000.00
	450	SUPPLIES, MATL & MEDIA				8,299.00	8,299.00
		Total Function		60,387.28		135,626.00	75,238.72
220		SPEC ED SUPPORT SVCS					
	410	PROFESSIONAL & TECH SVCS		17,297.69			-17,297.69
	420	STAFF TRAVEL & PER DIEM		60.00		14,590.00	14,530.00
		Total Function		17,357.69		14,590.00	-2,767.69
		Total Expenses	0.00	77,744.97		150,216.00	72,471.03
		Net Income from Operations		-56,709.03			
		Net Income	0.00	-56,709.03			

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300 UNDESIGNATED

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Expenses						
100		REGULAR INSTRUCTION				
	425	STUDENT TRAVEL		76.00		-76.00
		Total Function		76.00		-76.00
		Total Expenses	0.00	76.00	0.00	-76.00
		Net Income from Operations		-76.00		
		Net Income	0.00	-76.00		

301 CARL PERKINS

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	100	FEDERAL REVENUE				24,659.00	-24,659.00
		Total Revenue	0.00	0.00		24,659.00	-24,659.00
Expenses							
100		REGULAR INSTRUCTION					
	420	STAFF TRAVEL & PER DIEM		1,972.71			-1,972.71
	425	STUDENT TRAVEL		18,101.99			-18,101.99
		Total Function		20,074.70			-20,074.70
160		VOCATIONAL ED INSTRUCTION					
	420	STAFF TRAVEL & PER DIEM		285.23		2,500.00	2,214.77
	425	STUDENT TRAVEL		5,495.20	200.00	22,159.00	16,663.80
	450	SUPPLIES, MATL & MEDIA		44.94			-44.94
		Total Function		5,825.37	200.00	24,659.00	18,833.63
700		STUDENT ACTIVITIES					
	425	STUDENT TRAVEL		625.00			-625.00
	450	SUPPLIES, MATL & MEDIA		980.94			-980.94
		Total Function		1,605.94			-1,605.94
		Total Expenses	0.00	27,506.01	200.00	24,659.00	-2,847.01
		Net Income from Operations		-27,506.01			
		Net Income	0.00	-27,506.01			

350 JOHNSON O'MALLEY

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Expenses						
100		REGULAR INSTRUCTION				
	420	STAFF TRAVEL & PER DIEM		166.88		-166.88
		Total Function		166.88		-166.88
120		BILINGUAL/BICULTURAL INST				
	450	SUPPLIES, MATL & MEDIA		500.00		-500.00
		Total Function		500.00		-500.00
		Total Expenses	0.00	666.88	0.00	-666.88
		Net Income from Operations		-666.88		
		Net Income	0.00	-666.88		

362 INDIAN EDUCATION

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Expenses						
100		REGULAR INSTRUCTION				
	420	STAFF TRAVEL & PER DIEM		2,954.40		-2,954.40
	425	STUDENT TRAVEL		23,345.68		-23,345.68
	450	SUPPLIES, MATL & MEDIA		990.00		-990.00
		Total Function		27,290.08		-27,290.08
550		DISTRICT ADMIN SUPPORT SV				
	420	STAFF TRAVEL & PER DIEM		330.00		-330.00
		Total Function		330.00		-330.00
		Total Expenses	0.00	27,620.08	0.00	-27,620.08
		Net Income from Operations		-27,620.08		
		Net Income	0.00	-27,620.08		

364 ANE SCHOOL TO LIFE

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Expenses						
100		REGULAR INSTRUCTION				
	425	STUDENT TRAVEL		6,890.78	2,330.78	-6,890.78
	450	SUPPLIES, MATL & MEDIA		300.00		-300.00
		Total Function		7,190.78	2,330.78	-7,190.78
		Total Expenses	0.00	7,190.78	2,330.78	0.00
		Net Income from Operations		-7,190.78		
		Net Income	0.00	-7,190.78		

365 ANE 2018

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	100	FEDERAL REVENUE				807,225.00	-807,225.00
		Total Revenue	0.00	0.00		807,225.00	-807,225.00
Expenses							
100		REGULAR INSTRUCTION					
	314	DIR/COOR/MANAGER (CERT)				104,000.00	104,000.00
	315	TEACHER				45,000.00	45,000.00
	322	SPECIALISTS (NON-CERT)				100,000.00	100,000.00
	324	SUPPORT STAFF				45,000.00	45,000.00
	360	EMPLOYEE BENEFITS				163,793.00	163,793.00
	410	PROFESSIONAL & TECH SVCS		160,595.70		210,400.00	49,804.30
	420	STAFF TRAVEL & PER DIEM		1,476.00	1,210.00	17,183.00	15,707.00
	425	STUDENT TRAVEL				51,336.00	51,336.00
	450	SUPPLIES, MATL & MEDIA		4,685.02	1,034.92	26,600.00	21,914.98
	485	STIPENDS				20,000.00	20,000.00
	495	INDIRECT COSTS				23,913.00	23,913.00
		Total Function		166,756.72	2,244.92	807,225.00	640,468.28
354		IN-SERVICE TRAINING					
	420	STAFF TRAVEL & PER DIEM		2,750.34			-2,750.34
		Total Function		2,750.34			-2,750.34
		Total Expenses	0.00	169,507.06	2,244.92	807,225.00	637,717.94
		Net Income from Operations		-169,507.06			
		Net Income	0.00	-169,507.06			

370 BEST BEGINNINGS

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Revenue						
	40	OTHER LOCAL REVENUES		1,530.00		1,530.00
		Total Revenue	0.00	1,530.00	0.00	1,530.00
Expenses						
100		REGULAR INSTRUCTION				
	450	SUPPLIES, MATL & MEDIA		1,214.72		-1,214.72
		Total Function		1,214.72		-1,214.72
		Total Expenses	0.00	1,214.72	0.00	-1,214.72
		Net Income from Operations		315.28		
		Net Income	0.00	315.28		

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YUPIIT SCHOOL DISTRICT
Income Statement
For the Accounting Period: 5 / 19

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372 CARRS SAFEWAY INNOVATION EDUCATION GRANT

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Expenses						
100		REGULAR INSTRUCTION				
	450	SUPPLIES, MATL & MEDIA		5,014.98		-5,014.98
		Total Function		5,014.98		-5,014.98
		Total Expenses	0.00	5,014.98	0.00	-5,014.98
		Net Income from Operations		-5,014.98		
		Net Income	0.00	-5,014.98		

390 TEACHER HOUSING FUND

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	46	SCHOOL FACILITIES RENTAL		149,590.00		280,000.00	-130,410.00
	250	TRANSFER FR OTHER FUNDS				400,000.00	-400,000.00
600		OPERATION & MAINTENANCE					
	46	SCHOOL FACILITIES RENTAL		2,575.00			2,575.00
		Total Function		2,575.00			2,575.00
		Total Revenue	0.00	152,165.00		680,000.00	-527,835.00
Expenses							
600		OPERATION & MAINTENANCE					
	321	DIR/COORD/MGR (NON-CERT)		30,370.18		48,378.00	18,007.82
	325	MAINTENANCE/CUSTODIAL		81,843.64		133,378.00	51,534.36
	329	SUBSTITUTES/TEMPORARIES		5,714.83			-5,714.83
	360	EMPLOYEE BENEFITS				72,702.00	72,702.00
	361	HEALTH/LIFE INSURANCE		26,877.12			-26,877.12
	362	UNEMPLOYMENT INSURANCE		1,655.77			-1,655.77
	363	WORKER'S COMP		1,741.26			-1,741.26
	364	FICA/MEDICARE		9,021.50			-9,021.50
	366	PERS		21,156.97			-21,156.97
	420	STAFF TRAVEL & PER DIEM				2,500.00	2,500.00
	431	WATER & SEWAGE		12,000.00			-12,000.00
	435	FUEL-HEATING		351.46			-351.46
	436	ELECTRICITY		65,877.58		185,500.00	119,622.42
	440	OTHER PURCHASED SERVICES				1,500.00	1,500.00
	441	RENTAL PAYMENTS		86,250.00		57,000.00	-29,250.00
	450	SUPPLIES, MATL & MEDIA		817.75			-817.75
	452	MAINTENANCE SUPPLIES		203,546.32	57,930.08	72,500.00	-131,046.32
		Total Function		547,224.38	57,930.08	573,458.00	26,233.62
		Total Expenses	0.00	547,224.38	57,930.08	573,458.00	26,233.62
		Net Income from Operations		-395,059.38			
		Net Income	0.00	-395,059.38			

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YUPIIT SCHOOL DISTRICT
Income Statement
For the Accounting Period: 5 / 19

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505 CIP- GENERAL

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	100	FEDERAL REVENUE		52,633.00			52,633.00
		Total Revenue	0.00	52,633.00		0.00	52,633.00
		Net Income from Operations		52,633.00			
		Net Income	0.00	52,633.00			

710 STUDENT ACTIVITY FUND

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Revenue						
	210	STUDENT ACTIVITY REVENUE A		13,496.19		13,496.19
700		STUDENT ACTIVITIES				
	210	STUDENT ACTIVITY REVENUE A		42,250.70		42,250.70
		Total Function		42,250.70		42,250.70
		Total Revenue	0.00	55,746.89		55,746.89
Expenses						
700		STUDENT ACTIVITIES				
	425	STUDENT TRAVEL		12,408.99		-12,408.99
	450	SUPPLIES, MATL & MEDIA		25,802.87	2,554.18	-25,802.87
		Total Function		38,211.86	2,554.18	-38,211.86
		Total Expenses	0.00	38,211.86	2,554.18	-38,211.86
		Net Income from Operations		17,535.03		
		Net Income	0.00	17,535.03		

Author of Report: Kaylin Charles
 Department/Location: Federal Programs
 Date of Regional School Board Meeting: May 16, 2019

Mission Statement

To educate all children to be successful in any environment.

Vision Statement

All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yup'iaq language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yup'ik and speak their language, and the curriculum and instruction is based in Yup'ik values and traditions. Our community members, elders, parents and students feel ownership in our schools

Values

Love for Children, Spirituality, Sharing, Humility, Hard Work, Respect for Others and Their Property, Cooperation, Family Roles, Knowledge of Family Tree, Hunter Success, Domestic Skills, Knowledge of Language, Avoid Conflict, Humor, Respect for Land, Respect for Nature

Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
April-May	CRDC Report	2017-2018 Civil Rights Data Collection	Education System Change
April 9, 2019	PrimeroEdge User Audit	PrimeroEdge user audit submitted to Child Nutrition Programs. PrimeroEdge software is utilized for student eligibility in Free or Reduced meals.	Education System Change
April 16, 2019	Migrant Literacy	FY19 Migrant Literacy final report submitted to DEED.	Education System Change
April 17, 2019	Elder Meals Vendor Agreement	FY19 Elder Meals Vendor Agreement submitted to Association of Village Council Presidents	Community, Parents and Elder Involvement Education System Change
April 26, 2019	Special Education MOA's	Special Education Memorandum of Agreements uploaded to GMS for Title VI-B and Section 619; students with Disabilities and Pre-School Disabled funding.	Students Succeed Culturally and Academically Community, Parents and Elder Involvement Education System Change
April 29-30, 2019	3 rd Qtr Reimbursements	3 rd Qtr Reimbursements submitted in Grants Management System for Title IA, IC, III, Carl Perkins, and Title VI B. 3 rd Qtr reimbursements submitted for Staff development travel grant, Migrant PAC and Migrant literacy.	Students Succeed Culturally and Academically Community, Parents and Elder Involvement Education System Change

Author of Report: Judy Anderson
 Department/Location: Maintenance Director
 Date of Regional School Board Meeting: May 16th, 2019

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Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
May 2019	Site Visits	Site Visits to Akiak and Tuluksak. Elevated each location and set up for summer projects. Met with Rob Jordan of Alaska Energy in regards to Tuluksak generators for the School.	Operations & Education System Change
May 2019		<p>Akiachak –</p> <ul style="list-style-type: none"> • Electrical Fire – High School Girls Bathroom. GFCI breaker wiring caught on fire. Damage confined to the GFCI wall. • Removed plumbing pipes in bathroom to be able to remove a wood door stop plugging the toilet. • Replaced lift station pump at Unit #5. • Replace LED Lights in Classrooms. • Installed skirting at Unit # 9. • Completed School and Teacher Housing Work Orders. • Received Paint Supplies. • Changed oil in the Power House Generator. • Drained water from housing foundations and DO Connex. • Filled Fuel Tanks. • Ran Generator at the School. • Repaired Toyo Stove at Power House. • Pumped water from under DO Connex. • Emptied school trash. • Filled up school vehicles with fuel. • Topped off teacher housing fuel tanks. <p>Tuluksak –</p> <ul style="list-style-type: none"> • Daily check generators. • Generator 1 & 3 oil change. • Generator # 3 Control Panel was re-programmed by the AK. Energy - Diesel Mechanic. • Daily check of Lift Station Pump at School. 	Operations & Education System Change Teacher Retention

		<ul style="list-style-type: none"> • Repaired Expedition Front End. • Received Paint Supplies. • Changed Emergency Light batteries in classrooms. • Completed School and Teacher Housing Work Orders. • Haul trash for the school and teacher housing. • Fueled up the school vehicle. • Filled up teacher housing with fuel. • Filled up the day tank. <p>Akiak –</p> <ul style="list-style-type: none"> • Repaired Water Leak School Boiler Room. • Received Paint Supplies. • Repaired leak in school circulating water lines. • Replace Air Bleeder at the School AHU. • Changed oil on the SUV. • Repaired – reinforced the school upper deck rail to ensure safety of students. • Completed School and Teacher Housing Work Orders. • Set up stage for graduation. • Dumped trash. • Picked up boxes from the airport. • Fueled up the school vehicle. • Filled up teacher housing with fuel. • Filled up the day tank. 	
May 2019	OSHA Citation Review/ Compliance	Outstanding item for the OSHA Citations is removal of Asbestos in affected homes.	Operations & Education System change
May 2019	2018-2019 Preventive Maintenance planning	<ul style="list-style-type: none"> • I will be attending the FY2021 DEED CIP Instructional Workshop May 15-17th in Anchorage. • Summer Work Scheduled to begin May 20th. • Summer Hire Positions are open for applications in all villages, applications closed on 5.6.19. • Andy Nose is temporarily working in Akiak training and working to clean the school. • Maintenance Mechanic I Position in Tuluksak received four (4) applicants. Edwin Waska was chosen to fill the position. • Resignation of Levi Egoak, Custodial/Maintenance – Akiak. • Resignation of Robert Tikiun, Custodial – Tuluksak. 	Education System Change Students Succeed Culturally & Academically
May 2019	Ordering Supplies & Materials	<p>Finalized Purchase Orders for the following items for delivery to the barge:</p> <ul style="list-style-type: none"> • Lumber and Work Materials – All Sites • Akiak Shop Order • Akiachak Shop Order 	Operations & Education System Change

Author of Report: **Brian Krosschell**

Department: **Technology**

Date of Regional School Board Meeting: **May Meeting (May 16, 2019)**

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Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
Apr. 18- May 6	District Wide - Student Assessment	- Continued to support district assessment for the WIDA ACCESS, PEAKS, and the final MAP testing.	-To educate all children to be successful in any environment
Apr. 23- Apr. 26	District Wide -E-rate, phase 1 equip install	- Supported GCI tech, Nate Berry, with the install of new wireless access points at all 3 schools. This upgrade will allow much better management of the wireless system, including password changes, identifying devices on the network, managing access, etc. This was the first of 3 phases of internet improvements in the district.	-To educate all children to be successful in any environment
Apr. 29- May 6	District Wide -E-rate, phase 2 equip install	-Worked with GCI support, Megan Tankersley, to arrange the upcoming bandwidth increase and router upgrades for each school and the district office. To be completed before June 30.	-To educate all children to be successful in any environment
Apr. 18- May 6	Student Information System	-Worked on PowerSchool issues and support. Looked at some options for data management. and procedures.	-To educate all children to be successful in any environment
Apr. 18- May 6	Old Equipment Procedures	-Discussed options for removal and/or repair of older technology equipment. This included contacting the local IRAs and Doug Huntman of Delta Backhaul Company.	-To educate all children to be successful in any environment
Apr. 18- May 6	Inventory Procedures	-Prepared a computer devices inventory process for equipment at all sites and other end-of-year checkout procedures.	-To educate all children to be successful in any environment
Apr. 18- May 6	Website Management	- Continued updating the website, including a webpage to highlight the books published from the community Book Slams, showcasing the NYO results, and other updates in the employment pages.	-To educate all children to be successful in any environment
Apr. 18- May 6	State & Federal Programs	-With help from Ina George and Edna Kackson, we worked on Spring OASIS Participation Rate report to the State and the associated data cleanup and data entry.	-To educate all children to be successful in any environment
Apr. 18- May 6	Supported Superintendent Requests	- Supported general requests of Superintendent, including reviewing some online programs to support the district services and student/parent handbook editing.	-To educate all children to be successful in any environment

Author of Report: Cassandra Bennett

Department/Location: Yupiit School District

Date of Regional School Board Meeting: May 16, 2019

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Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
May, 2019	Appreciation and Congratulatory	1-Appreciation to Jennifer Charles and others in the office for filling in for one another for various reasons. 2-Appreciation to the DO staff who have assisted this month with interviews and onboarding new staff. 3-Congratulations to our Senior graduates. We are graduating 10 from Akiachak, 10 from Akiak, 6 from Tuluksak for a total of 26.	2. Community, Parents and Elder Involvement
May, 2019	Community Engagement	1- MOU signed with Calista Project for FY 2019-20 2- Phone conversation with Excel Director Billijo Mills concerning working with them FY2019-20 3- Signed Water and Electric agreement with Tribal in Akiak. 4-Graduations; Akiak May 9, Akiachak 10, Tuluksak 11	2. Community, Parents and Elder Involvement
May, 2019	State Coaches	Met via conference call with state coaches and state representatives, Brad Billings, Tamara Van Wyhe to discuss the agenda for the inservice in May.	1.Students Succeed Culturally and Academically 4.Education System Change
May, 2019	Finances	1-See John Stackhouse report	3. Staff Recruitment and Retention.
May, 2019	Facilities	1-Ms. Anderson has submitted her report. 2-Preparation of schools and classrooms by teaching staff for painting of all 3 schools.	1 Students succeed culturally and academically
May, 2019	Technology	1-Signed with GCI for bandwidth increase and installation 2-Technology Director hired-waiting contract 3-See Brian Krosschell Report	2. Community, Parents and Elder Involvement

Yupiit School District
 PO Box 51190
 Akiachak, AK 99551
 Regional School Board Report

<p>May, 2019</p>	<p>Professional Development</p>	<p>1- Traveled with Willie Kaysalie and Ivan Ivan to Philadelphia for National School Board Conference March 27 - April 1 2- March 21, 2019, April 4, 11, 2019 Mentor meetings with Superintendent Dan Polota, Denali Borough 3- State Director, Brad Billings will be providing state dollars to bring district teachers, directors, paras, and board to Anchorage May 20 - 23 for inservice to next year's planning. 4-Meetings have been held with DO and state for agenda review and feedback.</p>	<p>1.Students succeed culturally and academically</p>
<p>May, 2019</p>	<p>Personnel</p>	<p>1- Traveling (Jennifer Phillip and I) to Houston June 12-13 for Alaska Teacher Placement Job Fair. 2- 3 will interview for the Yupiit Education coordinator Position 3- Interview continuing for ANE Grant Director 4- Interviewed Technology Director and hired Anthony Graham</p> <p>Administrative New Hires Paul Gilbert Principal Akiachak Anthony Graham- Technology Director Brandon Haberly- Principal Akiak Steven Bellande- VP Instructional leader Akiak Mindi Burford- Director Special Ed and Curriculum Brian Krossschell- Contract Federal Grant Writer Matthew Brown- AP Instructional leader Tuluksak Douglas Bushey- Principal Tuluksak</p> <p>Teacher New Hires Relocation Cathy Snider Counselor Akiachak Relocation Tracey DiPaola LA Akiachak Marshall Talbot CTE Akiachak James Boldosser 4-5th Akiak Julie Schroeder Kinder Akiak Bryn Fadum SPED Akiak Clare Robyt- Literacy Coach Akiak Michelle Deal- Literacy Coach Akiachak Michael Dibble- 1-2- grade Tuluksak Katy Dahlquist Soc St - Tuluksak Susan Lorraine- SPED- Tuluksak Daphne Matz- SPED- Tuluksak</p> <p>Paraprofessional New Hires Freda Lexie Community Liaison Tuluksak Needs PAF</p> <p>Positions Needed ANE Grant Director (Interviews scheduled) Registrar (Interviews scheduled) Yupiaq Education Coordinator (Interviews scheduled) Akiak--2-3 grade, HS Math, JR HS Math/Science Akiachak--SPED, 4th grade, LA ELA, Tuluksak-- 2-3 teacher, 4-5 teacher, Literacy Coach</p> <p>Resignations John Hammond- Leave of absence Jill Stone- SPED Levi Egoak- Maintenance Ina George- retiring Willie Burns- Retiring Lott Egaok Retiring</p>	<p>2. Education System change and alignment</p>

Yupiit School District
 PO Box 51190
 Akiachak, AK 99551
 Regional School Board Report

		Bamboo HR --Demonstration online program for recruiting, hiring, onboarding and employee files.	
	Personnel Benefits	1- Working with Meritain Health agent to make revisions in medical coverage. Still waiting for calculations for other 2- Incentives and suggest payroll adjustment for admin to be in line with teacher contract and years of service. A Teacher should not be making more than a Principal. A Director should not be making more than a Superintendent. Pay scales are skewed.	
	Instructional Planning	1- Map Assessment April 15 - May 10, 2019 (Stacey Wilson report	4. Education system change and alignment
	Strategic Planning	To be worked on together at inservice in May	2. Parents, Community, Students, Elders, Board, Teachers, Superintendent. Directors

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Board Travel/Info: none

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: May 16, 2019
To: Regional School Board
From: Cassandra Bennett, Interim Superintendent
Re: Next Regular Meeting

The next regular meeting is scheduled in June 20, 2019 in Akiachak.